

MUNISIPALITEIT EMTHANJENI MUNICIPALITY



KENNISGEWING/NOTICE: NO 29/2014

QUOTATIONS REVIEW OF DELEGATIONS SYSTEMS

Notice is hereby given in terms of Section 111 of the MFMA (No 56 of 2003) and Clause 12(1) of the Municipal Supply Chain Management Policy that Emthanjeni Municipality intends to Review the current System of Delegations.

Specifications:

- Proven expertise in the field of Local Government;
- Review the current delegations of power document of Emthanjeni Municipality in line with ALL relevant legislation and;
- Compile a Final document with clear roles and responsibilities assigned to the Council, Mayor, Executive Committee and the Accounting Officer taking into account all relevant legislation;
- Assist the Accounting Officer in deciding which powers to be delegated to the Section 56 Managers;
- Facilitate a one (1) day session with Senior Management to explain the reviewed delegations of power document;
- Facilitate a one (1) day session with Councilors to explain the reviewed delegations of power document;
- The final document (hard and soft copies) to be provided to the Accounting Officer within 30 days of appointment or as agreed upon but not later than 60 days from appointment;
- Draw up a project implementation plan and present to Senior Management within 7 days of appointment.

Please note Emthanjeni Municipality is a Municipality with a Collective Executive System.

The Council is not obliged to accept the lowest or any quotation and reserves the right to accept any quotation or portion thereof;

- Quotations must be valid for a period of 90 days after the closing date;
- Emthanjeni Municipality's Supply Chain Management Policy will apply;
- Must register on the Emthanjeni Municipality Database;



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- All documentary proof such as original tax clearance certificate, B-BBEE certificate, etc. must be submitted along with the quotation;
- Quotation will be evaluated on a 80/20 point system.

Quotations received after the set closing time and date will not be considered.

Sealed clearly marked Quotations must reach the Municipal Offices, 45 Voortrekker Street, De Aar 7000, not later than **12h00 on Monday, 24 March 2014.**

Further details can be obtained from **Mrs EV Diamane** at telephone no **053 632 9100**. The municipal website can be visited at www.emthanjeni.co.za

I VISSER
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