

Emthanjeni Municipality



Mid-Year Budget And Performance Report For 2012-13

TABLE OF CONTENTS

1.	INTRODUCTION	3
2.	BUDGET PERFORMANCE ANALYSIS	3
2.1	Operational Expenditure and Revenue Performance	3
	REVENUE	4
a)	Increase In Revenue.....	4
b)	Decrease in Revenue	4
	OPERATIONAL EXPENDITURE	5
a)	Increase in expenditure.....	5
b)	Decrease in expenditure	5
2.2	Capital Budget Performance	5
3.	SERVICE DELIVERY PERFORMANCE ANALYSIS	8
3.1	Creating a culture of performance	8
(I)	Performance Framework	8
(II)	Implementation of Performance Management.....	9
(III)	Monitoring Performance	9
(IV)	Overall Service Delivery Performance as per the Top Layer SDBIP	10
3.2	Summary and challenges	10
4.	FINANCIAL PERFORMANCE ANALYSIS	12
4.1	Cash management	12
4.2	Outstanding debtors	12
4.3	Outstanding Debtor Balances	13
5.	ADJUSTMENTS BUDGET	14
6.	ANNUAL REPORT	15
7.	ANNEXURES	16
7.1	Financial and Budget Performance.....	16
(i)	Annexure A —Report on Revenue and Expenditure: Table C4 from the municipal in-year report for the period ending 31 December 2012.....	16
(ii)	Annexure B — Cash Receipts and Payments: Table C7 from the municipal in-year report for the period ending 31 December 2012.....	16
(iii)	Annexure C — Debtor Age Analysis and Payment ratio’s for the period ending 31 December 2012	16
7.2	Service Delivery Performance.....	16
(iv)	Annexure D — Top Layer SDBIP 2012/13 per National KPA and assessment of targets achieved	16
(v)	Annexure E — Dashboard of overall performance for 2012/13 per National KPA	16
(vi)	Annexure F — Departmental SDBIP 2012/13 Dashboard of overall performance per department	16

1. INTRODUCTION

In terms of Section 72(1)(a) and 52(d) of the Local Government Municipal Finance Management Act No. 56 of 2003 (MFMA) the Accounting Officer must by 25 January of each year assess the performance of the municipality during the first half of the financial year. A report on such assessment must in terms of Section 72(1)(b) of the MFMA be submitted to the Mayor, Provincial Treasury and National Treasury.

Once the Mayor has considered the report, it must be submitted to Council by 31 January in terms of Section 54 of the MFMA.

The mid-year performance reports and supporting tables of Emthanjeni Municipality is prepared in accordance with MFMA Circular 13 and the Municipal Budget and Reporting Regulations, to illustrate the performance in graphical and tabular format as per Annexures D to F.

The staff establishment for the first 6 months was **393** posts of which **341** were filled. This represents **86.8%** of the staff compliment. Appointments are made only in terms of the approved organogram and only vacant funded posts are considered.

We also embarked on the following management processes during this period which includes the following:

- o The post of the Manager Electro – Technical Services and that of the Translator were advertised several times with no positive feedback. The involvement of the University of Free State in the matter of the translator yielded positive results.
- o The Process Plan which focusses on the organizational arrangements for the planning process was adopted, but could not be followed properly due to the delays in the appointment processes of the Municipal Manager and the Directors

2. BUDGET PERFORMANCE ANALYSIS

2.1 OPERATIONAL EXPENDITURE AND REVENUE PERFORMANCE

Approximately **41%** of the original budgeted operating expenditure of the **R165 578 752** was spent as at the end of December 2012 and **41%** of the original projected revenue of **R165 657 508** was collected. The reasons for major deviations are explained in paragraphs (i) and (ii) below and in the table C4 of the Section 71 In-year Financial Report for the period ended 31 December 2012 that is attached as **Annexure A**.

Indications are that an adjustments budget will be required as there are numerous variances in expenditure and revenue items that need to be addressed in the final adjustments that must be approved by Council by 28 February 2013.

Items of revenue and expenditure with major deviations from the budget are as follows:

REVENUE

a) INCREASE IN REVENUE

Revenue source	Reason for increase	Total original budget for 2012/13	Actual as at 31 December 2012	Variance
		R		
Assessment Rates	More accurate billing of rates and taxes has been implemented due to a credible supplementary valuation roll	18 397 091	12 035 882	65%
Rental of Facilities and Equipment	Increase usage of municipal facilities during the period	499 305	260 741	52%
Interest Earned on External Investments	Almost the total budget amount for earning of interest on investment realized during the six months	734 104	597 491	81%

b) DECREASE IN REVENUE

Revenue source	Reason for decrease	Total original budget for 2012/13	Actual as at 31 December 2012	Variance
		R		
Service Charges	<p>Electricity: Consumer patterns and the installation of energy saving equipment in houses and other premises</p> <p>Water: The weather patterns influence the consumption of water enormously. This can be contributed to the volumes of rains we experienced.</p>	79 982 313	34 367 193	43%
Fines	The revenue is under threat because a moratorium was placed on issuing of speed fines using speed cameras on national roads	7 025 473	2 022 491	29%
Licenses and Permits	Revenue did not realized as anticipated due to consumer patterns	1 160 319	521 108	45%

OPERATIONAL EXPENDITURE

a) INCREASE IN EXPENDITURE

Expenditure Item	Reason for increase	Total original budget for 2012/13	Actual as at 31 December 2012	Variance
		R		
Bulk Purchases	The bulk purchases for electricity and water is higher due to Eskom charging winter (high demand) and summer (low demand) tariff structures and also the increase in tariffs as per water contracts with farmers	38 142 000	21 394 417	56%
Councillor Remuneration	Due to the back pay and new remuneration scales as per Public Office Bearers Act, December 2012	3 482 604	1 843 638	53%
General Expenses	The general increase of expenses were incurred during the past six months	22 611 935	8 078 439	36%

b) DECREASE IN EXPENDITURE

Expenditure Item	Reason for decrease	Total original budget for 2012/13	Actual as at 31 December 2012	Variance
		R'000		
Repairs and Maintenance	Prioritized spending will occur during the next semester of the financial year	11 017 095	2 818 143	26%
Contracted Services	This is mainly due to the moratorium placed on issuing of speed fines using speed cameras on national roads that results in the decrease payment of service providers	6 989 484	3 010 977	43%
Bad Debts and Depreciation	Expenditure will only be recorded at year end	16 141 146	0	100%

2.2 CAPITAL BUDGET PERFORMANCE

The capital expenditure as at the end of December 2012 is **R5 073 970**, excluding committed costs (orders issued) which is **21%** of the budgeted amount. The total, including committed costs, amounts to **R5 108 841** which equals **21%** of the budgeted amount. The actual progress on capital expenditure is higher than **25%** since payment certificates certified in respect of capital works not yet paid in December 2012 has not been taken into account due to the fact that no accruals were made for expenditure incurred (work completed), but not yet paid.

The table below provides the detail per capital project as at 31 December 2012:

Description of Capital Projects	Total Capital Budget	% Actual Spending vs Total Budget	YTD (six months) Budget	YTD (six months) Actual Spending	Total Available Capital Budget	% Actual Spending (six months) vs YTD Budget
	R		R	R	R	
Capex source : Own funds: Equipment	40 000	0.0%	19 998	-	40 000	0.0%
Capex source : Own funds: Equipment	134 832	0.0%	67 416	-	134 832	0.0%
Capex PPE : municipal manager	33 708	0.0%	16 854	-	33 708	0.0%
Capex : CFO	11 236	0.0%	5 616	-	11 236	0.0%
Capex: Out of income: Computer equipment	170 000	26.9%	84 996	45 741	124 259	53.8%
Capex PPE: Finance: Office equipment	134 832	-0.4%	67 416	-586	135 418	-0.9%
Capex PPE: OPCAR: GRAP compliance	900 000	88.5%	450 000	796 884	103 116	177.1%
Capex: Out of income: Corporate Services	140 000	21.3%	69 996	29 830	110 170	42.6%
Capex: Out of income: Buildings & upgrading	247 192	22.7%	123 594	56 000	191 192	45.3%
Capex source : Own funds: Machinery	17 865	0.0%	8 928	-	17 865	0.0%
Capex PPE: Budget and treasury office	61 798	0.0%	30 894	-	61 798	0.0%
Capex source: Own funds equipment	18 900	0.0%	9 450	-	18 900	0.0%
MIG: De Aar sewer purification works	5 200 000	0.0%	2 599 998	-	5 200 000	0.0%
MIG: New cemetery Britstown	763 000	0.0%	381 498	-	763 000	0.0%
MIG:Storm water	10 178 000	39.9%	5 088 996	4 065 065	6 112 935	79.9%
Capex source: Own funds equipment	20 225	0.0%	10 110	-	20 225	0.0%
Capex: Out of income: Upgrade Emthan cemetery	44 944	0.0%	22 470	-	44 944	0.0%
Capex PPE: Town hall	508 000	11.0%	253 998	56 125	451 875	22.1%
Capex out of income: Traffic	320 000	4.4%	159 996	13 999	306 001	8.7%
Capex PPE: Buildings	150 000	0.0%	75 000	-	150 000	0.0%
Capex out of income:	50 000	0.0%	24 996	-	50 000	0.0%

Description of Capital Projects	Total Capital Budget	% Actual Spending vs Total Budget	YTD (six months) Budget	YTD (six months) Actual Spending	Total Available Capital Budget	% Actual Spending (six months) vs YTD Budget
	R		R	R	R	
Equipment; machine & upgrading						
Capex out of income: Park equipment & machinery	44 944	85.9%	22 470	38 589	6 356	171.7%
Cap out of income: Motor registration	15 483	0.0%	7 740	-	15 483	0.0%
Streets: New streets	2 634 000	0.0%	1 317 000	-0	2 634 000	0.0%
Streets: Re-sealing	800 000	-0.6%	399 996	-4 985	804 985	-1.2%
Capex: Out of income: Buildings & upgrading	11 910	0.0%	5 952	-	11 910	0.0%
Capex: Out of income: Solid waste	52 000	0.0%	25 998	-	52 000	0.0%
Capital Ocome: Vehicles	600 000	0.0%	300 000	-	600 000	0.0%
Capex out of income: Electricity	-	-	-	12 180	-12 180	-
Capex PPE: Prepaid meters	800 000	0.0%	399 996	-	800 000	0.0%
Capex: Out of income: water	16 854	0.0%	8 424	-	16 854	0.0%
Total	24 119 723	21.2%	12 059 796	5 108 841	19 010 882	42.4%

From the above it appears that the biggest portion of total capital budget will be spent by 30 June 2013.

3. SERVICE DELIVERY PERFORMANCE ANALYSIS

3.1 CREATING A CULTURE OF PERFORMANCE

(I) PERFORMANCE FRAMEWORK

Performance management is prescribed by chapter 6 of the Municipal Systems Act, Act 32 of 2000 and the Municipal Planning and Performance Management Regulations, 796 of August 2001. Section 7 (1) of the aforementioned regulation states that "A Municipality's Performance Management System entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the responsibilities of the different role players." This framework, *inter alia*, reflects the linkage

between the IDP, Budget, SDBIP and individual and service provider performance. The municipality adopted a performance management framework that was approved by Council on **31 May 2011**.

(II) IMPLEMENTATION OF PERFORMANCE MANAGEMENT

The IDP for 2012/13 was compiled and approved by council with the budget for 2012/13 Council on **31 May 2012**. The organisational performance is evaluated by means of a municipal scorecard (Top Layer SDBIP) at organisational level and through the service delivery budget implementation plan (SDBIP) at directorate levels.

The SDBIP is a plan that converts the IDP and budget into measurable criteria on how, where and when the strategies, objectives and normal business process of the municipality is implemented. It also allocates responsibility to directorates to deliver the services in terms of the IDP and budget.

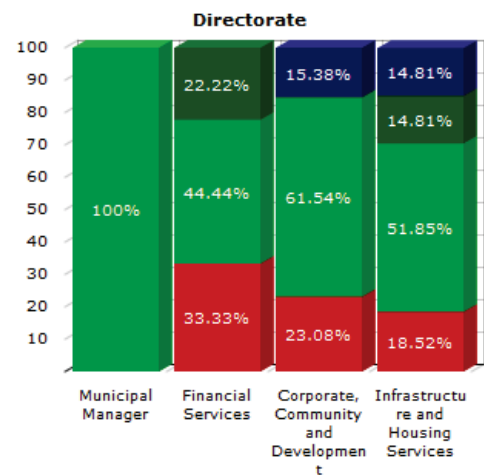
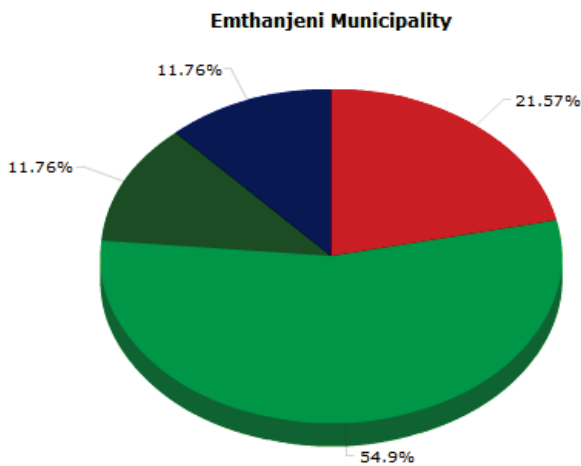
The Top Layer SDBIP was submitted to the Executive Mayor on **14 June 2012** and was approved by **28 June 2012**.

(III) MONITORING PERFORMANCE

The SDBIP was loaded on an electronic web based system after approval. The web based system sent automated e-mails to the users of the system as a reminder to all staff responsible for updating their actual performance against key performance indicator targets for the previous month's performance. The actual results against monthly targets set, are discussed in the monthly meetings to determine early warning indicators and discuss corrective measures if needed. The first quarterly report was submitted to Executive Mayoral Committee on **22 November 2012**.

(IV) OVERALL SERVICE DELIVERY PERFORMANCE AS PER THE TOP LAYER SDBIP

Category	Color	Explanation
KPI's Not Met	Red	0% >= Actual/Target < 75%
KPI's Almost Met	Orange	75% >= Actual/Target < 100%
KPI's Met	Green	Actual/Target = 100%
KPI's Well Met	Dark Green	100% > Actual/Target < 150%
KPI's Extremely Well Met	Dark Blue	Actual/Target >= 150%



	Emthanjeni Municipality	Directorate			
		Municipal Manager	Financial Services	Corporate, Community and Development	Infrastructure and Housing Services
KPI Not Met	11 (21.6%)	-	3 (33.3%)	3 (23.1%)	5 (18.5%)
KPI Almost Met	-	-	-	-	-
KPI Met	28 (54.9%)	2 (100%)	4 (44.4%)	8 (61.5%)	14 (51.9%)
KPI Well Met	6 (11.8%)	-	2 (22.2%)	-	4 (14.8%)
KPI Extremely Well Met	6 (11.8%)	-	-	2 (15.4%)	4 (14.8%)
Total:	51	2	9	13	27

3.2 SUMMARY AND CHALLENGES

Early indications are that the performance against the output and goals of the Service Delivery Budget Implementation Plan (SDBIP) are on track, however, a few projects are lagging behind for various reasons such as:

- ∅ Insufficient funding to address housing backlog
- ∅ Upgrading of dry sanitation (UDS) Sewerage system to full waterborne sewerage in Hanover and Britstown

o Stormwater problem following rain

The municipality met **78.5%** (40 of 51 KPI's) which is an indication of the organization's commitment towards service delivery in the community. Attached as **Annexure D** is the unaudited Top Layer SDBIP for the first half of the financial year ending 31 December 2012 which measures the municipality's overall performance per Directorate. The report, furthermore, includes the performance comments and corrective measures indicated for targets not achieved. Although, this report focuses on strategic service delivery of the municipality, **Annexure F** has been included to reflect the contribution and performance per directorate towards achieving service delivery targets.

During the 2011/12 audit conducted by the Auditor-General various aspects of non-compliance with regards to performance were highlighted in the management report issued at the end of the audit. The findings included, *inter alia*, the following:

- o Of the total number of planned targets, only 60 were achieved during the year under review. This represents 20% of total planned targets that were not achieved during the year under review. This was mainly due to the fact that indicators and targets were not suitably developed during the strategic planning process. Furthermore, 39 of the total number of targets set for the year are in respect of objectives that are considered to be qualitatively material. Of these targets, 18% were not achieved during the year under review.

To eliminate the audit findings we have implemented the following corrective measures:

- o All heads of division will monthly review the actuals results updated on the SDBIP system to ensure that it is in line with the source information and portfolio of evidence.
- o We have ensured with the new IDP and SDBIP for 2012/13 that more realistic targets were set.

If necessary a revised Top Layer SDBIP will be submitted with the Adjustments Budget to Council by the end of February 2013 with the necessary motivation where key performance indicator targets require adjustment as a result of the Adjustments Budget.

4. FINANCIAL PERFORMANCE ANALYSIS

4.1 CASH MANAGEMENT

- ∅ Revenue is collected when it is due and banked promptly;
- ∅ Payments are made, including transfers, no earlier than necessary, with due regard for efficient, effective and economical programme delivery and the municipality's normal terms for account payments;
- ∅ Discounts are accepted to effect early payment only when the payment can be accommodated in the monthly cash flow estimates and is in accordance with the municipality's normal terms for account payments;
- ∅ Debtors are perused with appropriate sensitivity and rigour to ensure that amounts receivable by the municipality are collected and banked promptly;
- ∅ The municipality's cash flow requirements are accurately forecasted;
- ∅ Bank reconciliation is performed on a monthly basis to detect any unauthorised entries;

Also refer to **Annexure B** for more detail on cash receipts and payments for the period.

4.2 OUTSTANDING DEBTORS

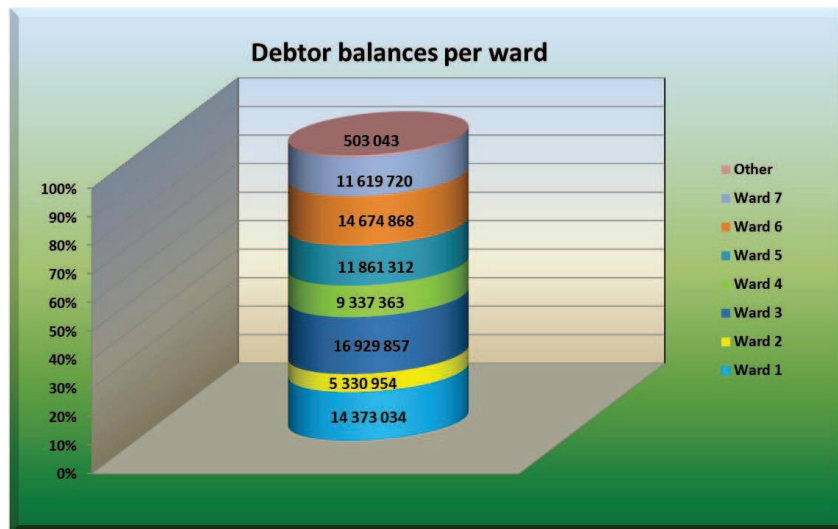
Attached as **Annexure C** is a summary of outstanding debtors as 31 December 2012, analyzing age of debtors by income source and number of days outstanding and includes a summary of the debtor's payment ratio at 31 December 2012, as well as payment trends per town. Although, approximately **90%** (R75, 912 million) of the total outstanding debtors of **R84,630 million** is more than 120 days outstanding, the Administration institute the following procedures to collect outstanding amounts:

- The total outstanding Debtors Control Balance at 31 December 2012 amounted to **R8 630 151**. During the months from July 2012 to December 2012 an average payment percentage of **79.51%** was realized during the six months period.
- The payment percentage for Hanover and Britstown remains low and contributes to the increase in debtor balances.
- Credit Control is taking place vigorously. Pre-payment electricity meters are being blocked continuously. Despite these efforts, the arrears keep on increasing at an alarming rate.
- The collection of arrear accounts (receivables) is also a standing resolution in the Municipal Turn-around Strategy. VeriCred Credit Bureau (Pty) Ltd has started to communicate with Default Consumers via telephonic and SMS's communication. The debt collection process will gain momentum in 2013.

4.3 OUTSTANDING DEBTOR BALANCES

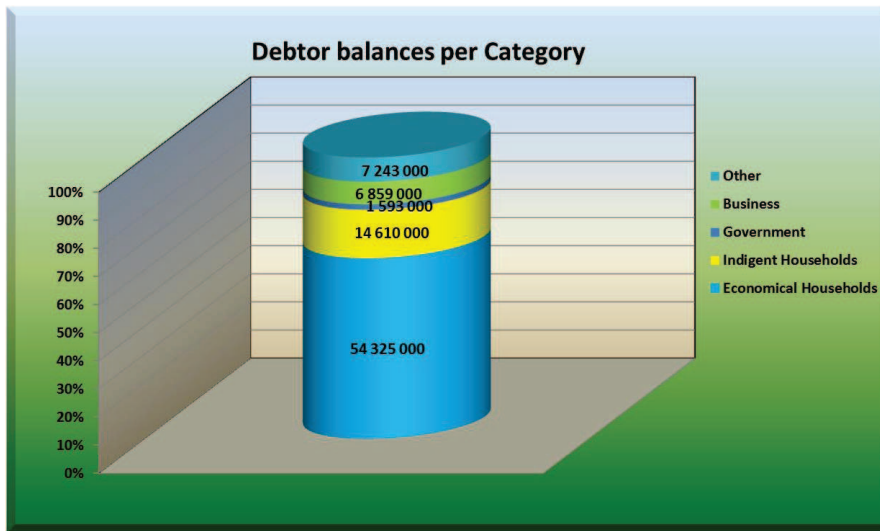
The total outstanding debtor balances as at 31 December 2012 per ward were as follows:

Ward no	Amount outstanding R
1	14 373 034
2	5 330 954
3	16 929 857
4	9 337 363
5	11 861 312
6	14 674 868
7	11 619 720
Other sundry debtors	503 043
Total	84 630 151



The total outstanding debt as at 31 December 2012 is categorised as follows:

Category	Amount outstanding R'000	%
Economical Households	54 325	64.19
Indigent Households	14 610	17.26
Government	1 593	1.88
Business	6 859	8.10
Other	7 243	8.57
Total	84 630	100



5. ADJUSTMENTS BUDGET

Regulation 23 of the Municipal Budget and Reporting Regulations provides, *inter alia* for the following:

“An adjustment budget may be tabled in the Municipal Council at any time after the Mid-year Budget and Performance Assessment has been tabled in the Council, but not later than 28 February of each year. Furthermore, except under certain circumstances only one adjustment budget may be tabled in Council during a financial year.”

Accordingly a report on adjustments to the budget will be submitted for consideration by Council before 28 February 2013.

6. ANNUAL REPORT

The Annual Report of the 2011/12 financial year is covered in a separate report to Council and was tabled on **13 December 2012**.

As prescribed in section 72(1((a)(iii) of the MFMA the Accounting officer must assess the performance of the municipality in the first 6 months taking into account the past year's Annual Report, and progress on resolving the problems identified in the Annual Report. Council appointed the MPAC to compile an oversight report. This report will include a summary of comments and conclusions on the Annual Report of the municipality.

ISAK VISSER
MUNICIPAL MANAGER

DATE

7. ANNEXURES

7.1 FINANCIAL AND BUDGET PERFORMANCE

- (i) ANNEXURE A —REPORT ON REVENUE AND EXPENDITURE: TABLE C4 FROM THE MUNICIPAL IN-YEAR REPORT FOR THE PERIOD ENDING 31 DECEMBER 2012**
- (ii) ANNEXURE B — CASH RECEIPTS AND PAYMENTS: TABLE C7 FROM THE MUNICIPAL IN-YEAR REPORT FOR THE PERIOD ENDING 31 DECEMBER 2012**
- (iii) ANNEXURE C — DEBTOR AGE ANALYSIS AND PAYMENT RATIO’S FOR THE PERIOD ENDING 31 DECEMBER 2012**

7.2 SERVICE DELIVERY PERFORMANCE

- (iv) ANNEXURE D — TOP LAYER SDBIP 2012/13 PER NATIONAL KPA AND ASSESSMENT OF TARGETS ACHIEVED**
- (v) ANNEXURE E — DASHBOARD OF OVERALL PERFORMANCE FOR 2012/13 PER NATIONAL KPA**
- (vi) ANNEXURE F — DEPARTMENTAL SDBIP 2012/13 DASHBOARD OF OVERALL PERFORMANCE PER DEPARTMENT**

ANNEXURE B

NC073 Emthanjeni - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2011/12	Budget Year 2012/13								
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast	
R thousands											
CASH FLOW FROM OPERATING ACTIVITIES											
Receipts											
Ratepayers and other			119 277	–	9 029	28 701	20 812	7 889	38%	119 277	
Government - operating			38 311	–	–	17 231	19 653	(2 422)	-12%	38 311	
Government - capital			16 141	–	–	3 000	8 070	(5 070)	-63%	16 141	
Interest			734	–	86	918	738	181	25%	734	
Dividends			1	–	–	–	–	–		1	
Payments											
Suppliers and employees			(129 788)	–	(9 050)	(24 817)	(38 719)	(13 902)	36%	(129 788)	
Finance charges			(1 121)	–	–	(505)	(435)	70	-16%	(1 121)	
Transfers and Grants			(12 805)	–	(1 603)	(7 821)	(7 193)	628	-9%	(12 805)	
NET CASH FROM/(USED) OPERATING ACTIVITIES			–	30 750	–	(1 538)	16 708	2 926	13 782	471%	30 750
CASH FLOWS FROM INVESTING ACTIVITIES											
Receipts											
Proceeds on disposal of PPE			65	–	–	90	2	87	3739%	65	
Decrease (Increase) in non-current debtors			–	–	–	–	–	–		–	
Decrease (increase) other non-current receivables			22	–	–	–	–	–		22	
Decrease (increase) in non-current investments			–	–	1 727	1 727	–	1 727	#DIV/0!	–	
Payments											
Capital assets			(24 085)	–	(147)	(1 041)	(3 989)	(2 948)	74%	(24 085)	
NET CASH FROM/(USED) INVESTING ACTIVITIES			–	(23 998)	–	1 580	775	(3 987)	(4 762)	119%	(23 998)
CASH FLOWS FROM FINANCING ACTIVITIES											
Receipts											
Short term loans			–	–	–	–	–	–		–	
Borrowing long term/refinancing			–	–	–	–	–	–		–	
Increase (decrease) in consumer deposits			105	–	5	13	–	13	#DIV/0!	105	
Payments											
Repayment of borrowing			(2 350)	–	–	(546)	(129)	417	-323%	(2 350)	
NET CASH FROM/(USED) FINANCING ACTIVITIES			–	(2 245)	–	5	(533)	(129)	404	-313%	(2 245)
NET INCREASE/ (DECREASE) IN CASH HELD											
			–	4 507	–	46	16 950	(1 190)		4 507	
Cash/cash equivalents at beginning:			5 951	–		5 951	5 951			5 951	
Cash/cash equivalents at month/year end:			–	10 458	–		22 900	4 760		10 458	

ANNEXURE C

Debtors : Des 2012 Rand

Debtors outstanding					
Category	Outstanding	Current	30 Days	60 Days	90+ Days
Debtors	84,630,151	(1,876,645)	6,207,083	3,335,151	76,964,562
Total	84,630,151	(1,876,645)	6,207,083	3,335,151	76,964,562

Turnover rates				
Category	Total Outstanding Balance	Monthly receipts	Monthly Levy	Monthly payment percentage
Debtors	84,630,151	5,771,986.56	7,562,147.23	76.33%
Total	84,630,151	5,771,987	7,562,147	76.33%

PAYMENT FIGURES: EMTHANJENI MUNICIPALITY:-

2012/07/01

To

2012/12/31

	Levies	Payments No FBS	Payment Percent	Payments With FBS	Payment Percent	Levies	Payments No FBS	Payment Percent	Payments With FBS	Payment Percent
	July	July	%	July	%	August	August	%	August	%
Electricity	3,818,145.93	2,883,978.36	75.53%	2,866,624.25	75.08%	3,962,441.83	3,308,606.48	83.50%	3,325,853.03	83.93%
Water	1,535,177.73	668,120.86	43.52%	817,713.50	53.27%	1,392,226.82	827,489.62	59.44%	976,961.99	70.17%
Sewerage	1,171,750.70	466,914.02	39.85%	767,449.97	65.50%	1,168,456.14	612,266.91	52.40%	919,966.33	78.73%
Solid waste	700,653.19	312,519.17	44.60%	524,647.51	74.88%	696,376.67	389,022.55	55.86%	601,085.59	86.32%
Prop tax	6,337,951.75	797,936.17	12.59%	797,936.17	12.59%	2,227,968.55	1,787,305.31	80.22%	1,787,305.31	80.22%
	13,563,679.30	5,129,468.58		5,774,371.40		9,447,470.01	6,924,690.87		7,611,172.25	73.30%
TOTAL JULY			37.82%		42.57%	TOTAL AUGUST		73.30%		80.56%

	Levies	Payments No FBS	Payment Percent	Payments With FBS	Payment Percent	Levies	Payments No FBS	Payment Percent	Payments With FBS	Payment Percent
	September	September	%	September	%	October	October	%	October	%
Electricity	3,314,293.18	3,836,886.47	115.77%	3,854,128.46	116.29%	2,842,432.26	3,311,054.03	116.49%	3,311,054.03	116.49%
Water	1,564,064.51	728,768.85	46.59%	878,217.60	56.15%	1,740,490.75	938,109.64	53.90%	938,109.64	53.90%
Sewerage	1,162,229.56	571,617.47	49.18%	879,046.13	75.63%	1,171,592.61	626,282.13	53.46%	632,738.85	54.01%
Solid waste	694,292.45	344,982.40	49.69%	557,467.54	80.29%	697,418.37	367,522.47	52.70%	371,236.95	53.23%
Prop tax	870,986.77	1,049,180.53	120.46%	1,049,180.53	120.46%	875,330.01	1,817,334.81	207.62%	1,817,334.81	207.62%
	7,605,866.47	6,531,435.72		7,218,040.26		7,327,264.00	7,060,303.08		7,070,474.28	96.36%
TOTAL SEPTEMBER			85.87%		94.90%	TOTAL OCTOBER		96.36%		96.50%

	Levies	Payments No FBS	Payment Percent	Payments With FBS	Payment Percent	Levies	Payments No FBS	Payment Percent	Payments With FBS	Payment Percent
	November	November	%	November	%	December	December	%	December	%
Electricity	3,080,316.32	2,804,645.56	91.05%	2,804,645.56	91.05%	3,033,615.16	2,058,688.76	67.86%	2,069,298.66	68.21%
Water	1,597,681.86	804,031.97	50.32%	974,433.83	60.99%	1,788,161.21	646,773.08	36.17%	750,326.00	41.96%
Sewerage	1,169,781.10	620,970.76	53.08%	956,760.23	81.79%	1,169,184.53	525,014.67	44.90%	734,469.82	62.82%
Solid waste	694,470.77	394,570.30	56.82%	637,164.70	91.75%	696,902.44	371,024.71	53.24%	518,337.61	74.38%
Prop tax	891,297.20	1,035,957.93	116.23%	1,035,957.93	116.23%	874,283.89	1,699,554.47	194.39%	1,699,554.47	194.39%
	7,433,547.25	5,660,176.52		6,408,962.25		7,562,147.23	5,301,055.69		5,771,986.56	70.10%
TOTAL NOVEMBER			76.14%		86.22%	TOTAL DECEMBER		70.10%		76.33%

Debtors : Des 2012

Debtors outstanding

Category	Outstanding	Current	30 Days	60 Days	90+ Days
Debtors	84,630,151	(1,876,645)	6,207,083	3,335,151	76,964,562
Total	84,630,151	(1,876,645)	6,207,083	3,335,151	76,964,562

Turnover rates

Category	Total Outstanding Balance	Monthly receipts	Monthly Levy	Monthly payment percentage
Debtors	84,630,151	5,771,986.56	7,562,147.23	76.33%
Total	84,630,151	5,771,987	7,562,147	76.33%

Municipal Manager

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012	
						Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual
TL94	Municipal Manager	1	Risk based audit plan approved annually by June 2013	Plan approved	100%	0%	0%			0%	0%			0%	0%
TL95	Municipal Manager	2	Implement the RBAP	% implemented	70%	25%	40%	Municipal Manager: Progress report to be tabled at next meeting. [30 Sep 2012]		40%	40%	Municipal Manager: Reports submitted to IA Committee. [31 Dec 2012]		40%	40%
TL96	Municipal Manager	3	Compile a service delivery and budget implementation plan in line municipal functions and approved budget by end June 2013	% completed	100%	0%	0%			0%	0%			0%	0%
TL97	Municipal Manager	4	Monitor municipal performance with regard to service delivery and submit performance reports to Council	No of performance reports evaluated annually	4	1	1	Municipal Manager: SDBIP report to be tabled in October due to No Council meetings in the 1st quarter of the financial year. [30 Sep 2012]		1	1	Municipal Manager: Reports will be tabled in March 2013. [31 Dec 2012]		2	2
TL98	Municipal Manager	5	Conduct a citizen satisfaction surveys to determine citizen satisfaction by end June 2013	Survey conducted annually	100%	0%	0%			0%	0%			0%	0%
TL99	Municipal Manager	6	Implement initiatives in the anti-corruption strategy as approved	Number of initiatives implemented	1	0	0			0	0			0	0
TL100	Municipal Manager	7	Implement the public participation policy	Number of initiatives implemented	1	0	0			0	0			0	0
TL101	Municipal Manager	8	Implement public education campaigns on municipal services and natural resources	Number of education campaigns implemented	1	0	0			0	0			0	0
TL102	Municipal Manager	9	Luring of investors into the municipal area	Number of initiatives	1	0	0			0	0			0	0

Summary of Results: Municipal Manager

KPI Not Yet	7
KPI Not Met	0
KPI Almost Met	0
KPI Met	2
KPI Well Met	0
KPI Extremely	0
Total KPIs	9

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Corrective Measures	Target	Actual	
Financial Services														
TL33	Financial Services	61	Improve the Audit Opinion from qualified to unqualified by end of 2012/13	% of target reached	100%	0%	0%					0%	0%	
TL34	Financial Services	62	Submit annual financial statements by end August 2012	% of target reached	100%	100%	100%	Director: Financial Services: See AFS [31 Aug 2012]				0%	100%	Director: Financial Services: [31 Dec 2012]
TL35	Financial Services	63	Reporting monthly to Council on financial position in terms of sec71 of the MFMA	Number of reports	12	4	3	Director: Financial Services: See July's report [31 Jul 2012]				3	3	Director: Financial Services: See MFMA reports [31 Dec 2012]
TL36	Financial Services	64	Financial viability measured in terms of the available cash to cover fixed operating expenditure	Cost coverage ((Available cash+ investments)/ Monthly fixed operating expenditure	1.1	0	0	Director: Financial Services: See the S71 reports [30 Sep 2012]				0	0	
TL37	Financial Services	65	Financial viability measured in terms of the municipality's ability to meet its service debt obligations	Debt coverage ((Total operating revenue-operating grants received)/debt service payments due within the year)	2	0	0					0	0	
TL38	Financial Services	66	Financial viability measured in terms of the outstanding service debtors	Service debtors to revenue – (Total outstanding service debtors/ revenue received for services)	67%	0%	0%					0%	0%	
TL39	Financial Services	67	Provide 6kl of free basic water in terms of the equitable share requirements to indigent households	Number of HH receiving free basic water	7,500	7,500	7,500	Director: Financial Services: All Households are receiving free 6kl water [31 Jul 2012]				7,500	7,500	Director: Financial Services: See number of water accounts [31 Oct 2012] Director: Financial Services: See number of water accounts [30 Nov 2012] Director: Financial Services: See monthly statements [31 Dec 2012]

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Corrective Measures	Target	Actual	
TL40	Financial Services	69	Provide free basic sanitation in terms of the equitable share requirements to indigent households	Number of HH receiving free basic sanitation	3,500	2,733	<p>Director: Financial Services: The total number of indigent households are 2733 during the month and 100% of the HH are receiving Free Basic Services. [31 Jul 2012]</p> <p>Director: Financial Services: The new total will be finalised by the end of October when all new IHH applications will be processed. [30 Sep 2012]</p>	3,500	1,737	<p>Director: Financial Services: Only half of the IHH applications were received from Ward Councillors. The rest of the IHH applications will be captured upon receipts thereof. [31 Oct 2012]</p> <p>Director: Financial Services: Only half of the IHH applications were received from Ward Councillors. The rest of the IHH applications will be captured upon receipts thereof. [30 Nov 2012]</p> <p>Director: Financial Services: All IHH applications will be processed and he captured on the Abakus and Syntell systems [31 Dec 2012]</p>	3,500	2,235		
TL41	Financial Services	70	Provide free basic sanitation in terms of the equitable share requirements to indigent households	Quantum of free basic sanitation provided per household	R 135.38	R 135.38	<p>Director: Financial Services: The current total of successful indigent households are a reflected. [30 Sep 2012]</p> <p>Director: Financial Services: Monthly account of Free Basic Sanitation [31 Jul 2012]</p> <p>Director: Financial Services: See monthly account of indigent households [31 Aug 2012]</p> <p>Director: Financial Services: See monthly service accounts [30 Sep 2012]</p>	R 135.38	R 135.38	<p>Director: Financial Services: See monthly statement [31 Oct 2012]</p> <p>Director: Financial Services: See monthly statement [30 Nov 2012]</p> <p>Director: Financial Services: See monthly statement [31 Dec 2012]</p>	R 135.38	R 135.38		

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual
TL42	Financial Services	71	Provide 50 kWh of free basic electricity in terms of the equitable share requirements to indigent households	Number of HH receiving free basic electricity	3,500	2,733	<p>Director: Financial Services: The total number of indigent households are 2733 during the month and 100% of the HH are receiving Free Basic Services. [31 Jul 2012]</p> <p>Director: Financial Services: The new total will be finalised by the end of October when all new IHH applications will be processed. [30 Sep 2012]</p>	3,500	1,737	<p>Director: Financial Services: See EXCO report [31 Oct 2012]</p> <p>Director: Financial Services: See EXCO report [30 Nov 2012]</p>	<p>Director: Financial Services: Only half of the IHH applications were received from Ward Councillors. The rest of the IHH applications will be captured upon receipts thereof. [31 Oct 2012]</p> <p>Director: Financial Services: Only half of the IHH applications were received from Ward Councillors. The rest of the IHH applications will be captured upon receipts thereof. [30 Nov 2012]</p>	3,500	2,235	
							<p>Director: Financial Services: The current total of successful Indigent Households are a reflected. [30 Sep 2012]</p>			<p>Director: Financial Services: Indigent Households application forms are being verified [31 Dec 2012]</p>	<p>Director: Financial Services: All IHH applications will be processed and he captured on the Abakus and Syntell systems [31 Dec 2012]</p>			
							<p>Director: Financial Services: The total number of indigent households are 2733 during the month and 100% of the HH are receiving Free Basic Services. [31 Jul 2012]</p>			<p>Director: Financial Services: See EXCO report [31 Oct 2012]</p>	<p>Director: Financial Services: Only half of the IHH applications were received from Ward Councillors. The rest of the IHH applications will be captured upon receipts thereof. [31 Oct 2012]</p>			

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012	
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Comments	Departmental Corrective Measures	Target
TL43	Financial Services	73	Provision of free basic refuse removal in terms of the equitable share requirements to indigent households	Number of HH receiving free basic refuse removal	3,500	3,500	2,733	<p>Director: Financial Services: The new total will be finalised by the end of October when all new IHH applications will be processed. [30 Sep 2012]</p> <p>Director: Financial Services: See Indigent Register [31 Aug 2012]</p> <p>Director: Financial Services: The current total of successful Indigent Households are a reflected. [30 Sep 2012]</p>	3,500	1,737	<p>Director: Financial Services: See EXCO report [30 Nov 2012]</p> <p>Director: Financial Services: All IHH applications will be processed and he captured on the Abakus and Syntell systems [31 Dec 2012]</p>	3,500	2,235
TL44	Financial Services	74	Provision of free basic refuse removal in terms of the equitable share requirements to indigent households	Quantum of free basic refuse removal per month per household	R 84.41	R 84.41	R 84.41	<p>Director: Financial Services: Monthly account of Free Basic Sanitation [31 Jul 2012]</p> <p>Director: Financial Services: See monthly account of Indigent Households [31 Aug 2012]</p> <p>Director: Financial Services: See monthly service accounts [30 Sep 2012]</p>	R 84.41	R 84.41	<p>Director: Financial Services: See monthly statement [31 Oct 2012]</p> <p>Director: Financial Services: See monthly statement [30 Nov 2012]</p> <p>Director: Financial Services: See monthly statement [31 Dec 2012]</p>	R 84.41	R 84.41
TL45	Financial Services	75	Compile a Revenue Enhancement Strategy and submit to Council by end March 2013	% Completion	100%	0%	0%			0%			0%
TL46	Financial Services	76	Implement the revenue enhancement strategy	Number of initiatives its strategy implemented	1	0	0	<p>Director: Financial Services: The payment percentage is not really in balance for the of July since, Rates and Taxes are being levied Annually. [31 Jul 2012]</p>		0	<p>Director: Financial Services: See Exco report [31 Oct 2012]</p>		0

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012	
						Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual
TL47	Financial Services	77	Achieve a payment percentage of above 80%	Payment %	80%	75%	94.40%	Director: Financial Services: See monthly Exco report [31 Aug 2012] Director: Financial Services: See Executive Committee report [30 Sep 2012]	will increase during the next months as monthly levies will be conducted only. [31 Jul 2012]	75%	96.50%	Director: Financial Services: See EXCO report [30 Nov 2012] Director: Financial Services: See EXCO report [31 Dec 2012]	75%	96.50%	
TL48	Financial Services	78	Complete a General Valuation Roll by end June 2013	% Completed	100%	0%	0%			0%	0%		0%	0%	
TL49	Financial Services	80	Review the SCM policy in line with legal requirements by end March 2013	% completed	100%	0%	0%			0%	0%		0%	0%	
TL50	Financial Services	81	Prepare and submit to Council a main budget by end March 2013 and an adjustments budget by end February 2013	Approved main & adjustments budgets	100%	0%	0%			0%	0%		0%	0%	

Summary of Results: Financial Services

KPI Not Yet	9
KPI Not Met	3
KPI Almost Met	0
KPI Met	4
KPI Well Met	2
KPI Extremely	0
Total KPIs	18

Corporate, Community and Development

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for Sep 2012 to Dec 2012	
						Target	Actual	Departmental SDBIP	Departmental	Target	Actual	Departmental SDBIP	Departmental	Target	Actual
TL15	Corporate, Community and Development	100	Decrease substance abuse and crime through public awareness campaigns regarding substance abuse and crime	Number of campaigns	1	0	0			0	0		0	0	
TL16	Corporate, Community and Development	101	Implement gender development programmes	Number of programs	1	1	1	Director: Corporate, Community and Development: The speaker initiated a programme for women at civic hall to give food parcels and blankets to the needy households [30 Sep 2012]		0	0		1	1	

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012				
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	
TL17	Corporate, Community and Development	102	Commemoration of Youth Day	Youth day	1	0	0	↑			0	0	↑			0	0	↑
TL18	Corporate, Community and Development	103	Implement youth development programs	Number of programs	3	0	0	↑			0	0	↑			0	0	↑
TL19	Corporate, Community and Development	104	Establish commonage committee by the end of December 2012	% established	100%	0%	0	↑			100%	100%	↑	Director: Corporate, Community and Development: Meeting failed due to the unavailability of De Aar farmers Union and Zingisa in the scheduled meeting [31 Dec 2012]		100%	100%	↑
TL20	Corporate, Community and Development	105	Compile a rural development strategy by the end of June 2013	% completed	100%	0%	0	↑			0%	0%	↑			0%	0%	↑
TL21	Corporate, Community and Development	106	Library awareness programmes through exhibitions	Number of campaigns	10	3	3	↑	Director: Corporate, Community and Development: Exhibitions were done in the various library during the library week [30 Sep 2012]		3	2	↑	Director: Corporate, Community and Development: Breast cancer and disability exhibitions were held [31 Dec 2012]		5	5	↑
TL22	Corporate, Community and Development	107	Optimal collection of traffic fines issued for the financial year	% of fines collected	65%	0%	0	↑			0%	0%	↑			0%	0%	↑
TL23	Corporate, Community and Development	108	Law Enforcement initiative to decrease incidents affecting traffic safety	# of road blocks	24	6	3	↑	Director: Corporate, Community and Development: Road blocks are done depending on the availability of traffic officers [30 Sep 2012]	Director: Corporate, Community and Development: The posts for traffic officers must be re-advertised and filled [30 Sep 2012]	6	9	↑	Director: Corporate, Community and Development: Lot of road blocks and foot patrols were carried out during this month [31 Dec 2012]		12	12	↑

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	
TL24	Corporate, Community and Development	109	Participate in annual National Arrive Alive Programme	Number of joint operations	2	0	0			1	1	Director: Corporate, Community and Development: Participated in the programme held at Ubuntu Municipality [31 Dec 2012]		1	1	C
TL25	Corporate, Community and Development	110	Speed law enforcement (direct prosecution)	# of enforcement sessions	48	12	30	Director: Corporate, Community and Development: Traffic officers are always available on the N1 road to enforce law [30 Sep 2012]		12	15	Director: Corporate, Community and Development: Speed law enforcement is done almost daily on the N1 [31 Dec 2012]		24	45	B
TL26	Corporate, Community and Development	111	Implement AARTO	Number of MOU's signed	2	0	0			0	0			0	0	A
TL27	Corporate, Community and Development	112	Road safety awareness campaigns held in all wards	Number of campaigns	7	0	0			0	0			0	0	A
TL28	Corporate, Community and Development	113	Increase capacity of traffic services to optimize revenue collection	Number of staff appointed	2	0	0			2	2	Director: Corporate, Community and Development: 2 traffic officers resumed duties at the municipality [31 Dec 2012]		2	2	C
TL29	Corporate, Community and Development	115	Annually review and submit the Disaster Management Plan for assessment by the District by the end of March 2013	% completed	100%	0%	0%			0%	0%			0%	0%	A
TL30	Corporate, Community and Development	116	Inspect and assess infrastructure and role players to ensure disaster operational readiness and submit assessment report	Number of reports	1	0	0			0	0			0	0	A
TL31	Corporate, Community and Development	117	Compile a contingency plan for Head Office and Infrastructure offices in Voortrekkerstreet by the end of June 2013	Number of plans	2	0	0			0	0			0	0	A

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target
TL32	Corporate, Community and Development	118	Reaction time to emergencies to fire brigade services act (< 16 minutes) average response time	% Within 16 minutes	100%	26.67%	<p>Director: Corporate, Community and Development: Average response time given is never met due to the fact that there's a shortage of staff within the department (31 Aug 2012)</p> <p>Director: Corporate, Community and Development: The traffic officers are also working for the emergency services and try to act as soon as they get the call but will have to rush for the fire brigade first and those on standby will go (30 Sep 2012)</p>	<p>Director: Corporate, Community and Development: More staff permanently employed for fire fighting (30 Sep 2012)</p>	<p>Director: Corporate, Community and Development: In most cases the reaction is within the required time (31 Oct 2012)</p>	<p>Director: Corporate, Community and Development: There's a need for a new fire brigade that will help the staff to do their job better (31 Oct 2012)</p>	100%	88.33%	100%	57.50%
TL1	Corporate, Community and Development	82	Percentage of the total municipal budget spent on skills development	% of the total municipal budget spent	0.70%	0%	<p>Director: Corporate, Community and Development: Vacancies will be advertised in phases to look into the cashflow of the municipality (31 Jul 2012)</p>				0%	0%	0%	0%

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012			
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Comments	Departmental Corrective Measures	Target	Actual	
TL2	Corporate, Community and Development	83	Percentage vacancy level as % of approved organogram (National norm between 10-15%)	% Vacancy level as % of approved organogram	15%	15%	14%	Director: Corporate, Community and Development: According to the vacancy process plan we advertised the post identified and busy with shortlisting and interviews [31 Aug 2012] Director: Corporate, Community and Development: Process plan for vacancies was developed and is implemented accordingly [30 Sep 2012]	Director: Corporate, Community and Development: More vacancies will be advertised in the months to come [31 Jul 2012]	15%	15%	Director: Corporate, Community and Development: All vacant posts are advertised [30 Nov 2012] Director: Corporate, Community and Development: Vacant funded posts are advertised and filled as soon as they become vacant [31 Dec 2012]	15%	14.50%	
TL3	Corporate, Community and Development	84	Compile a comprehensive Human Resource Plan by the end of June 2014	% completed	50%	0%	0%			0%	0%			0%	0%
TL4	Corporate, Community and Development	85	Complete an abscondment and absenteeism policies	Number of policies	2	1	1	Director: Corporate, Community and Development: The policy has been drafted, but waiting for council approval [30 Sep 2012]		0	0			1	1
TL5	Corporate, Community and Development	87	Establish a client service desk	% completed	50%	0%	0%			0%	0%			0%	0%
TL6	Corporate, Community and Development	88	Review existing adopted by-laws	Number of by-laws	3	0	0			0	0			0	0
TL7	Corporate, Community and Development	89	Implement a system to monitor Council resolutions by the end of June 2013	% completed	1%	0%	0%			0%	0%			0%	0%
TL8	Corporate, Community and Development	90	Implement the branding strategy of Emthanjeni by completing phase 4 and 5 by the end of June 2013	Number of phases	2	0	0			1	1			1	1

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012				
						Target	Actual	F	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	F	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	
TL9	Corporate, Community and Development	91	Compile a maintenance needs analysis for all municipal buildings and offices (libraries, halls, youth advisory centres offices, traffic department) by the end of June 2013	Number of analysis completed	5	0	0	✓			0	0	✓			0	0	✓
TL10	Corporate, Community and Development	94	Implement initiatives within the LED strategy by the end of June 2013	Number of initiatives implemented	2	0	0	✓			0	0	✓			0	0	✓
TL11	Corporate, Community and Development	95	Assist entrepreneurs to become co-operatives	Number of entrepreneurs	2	0	0	✓			0	0	✓			0	0	✓
TL12	Corporate, Community and Development	96	Supply chain workshops held for SMME's	Number of workshops	2	0	0	✓			1	0	✗			1	0	✗
TL13	Corporate, Community and Development	97	Improved skills development for local economic development	Number of workshops organised	2	0	0	✓			1	0	✗			1	0	✗
TL14	Corporate, Community and Development	98	Submit a business plan for Tourism by the end of June 2013	% completed	100%	0%	0%	✓			0%	0%	✓			0%	0%	✓

Summary of Results: Corporate, Community and Development

KPI Not Yet	19
KPI Not Met	3
KPI Almost Met	0
KPI Met	8
KPI Well Met	0
KPI Extremely	2
Total KPIs	32

Infrastructure and Housing Services

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for Sep 2012 to Dec 2012				
						Target	Actual	F	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	F	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	
TL53	Infrastructure and Housing Services	10	Approve building plans within 1 month after payment has been received and after receipt of all outstanding information	% approved within 1 month	95%	95%	95%	✓	Director: Infrastructure and Housing Services: Building plan register (30 Sep 2012)		95%	95%	✓	Director: Infrastructure and Housing Services: Building plan register (31 Dec 2012)		95%	95%	✓

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012				
						Target	Actual	F	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	F	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	
TL54	Infrastructure and Housing Services	12	Provide services for new housing sites	Number of serviced sites	200	0	0	/			0	0	/			0	0	/
TL55	Infrastructure and Housing Services	15	Implement the Water Conservation and Water Demand Management project funded by DWA	% of approved funding spent	100	0	0	/			0	0	/			0	0	/
TL56	Infrastructure and Housing Services	16	Maintain water assets with the approved maintenance budget	% of maintenance budget of water spent	95%	0%	41%	/			40%	41%	/	Director: Infrastructure and Housing Services: 41% spent on maintenance water [31 Dec 2012]		40%	41%	/
TL57	Infrastructure and Housing Services	17	Plan new boreholes for De Aar with the facilitating of approval from Department of Water Affairs	Approval facilitated by June 2013	100%	0%	0%	/			0%	0%	/			0%	0%	/
TL58	Infrastructure and Housing Services	19	Limit unaccounted water	% of water unaccounted for	19.50%	19.50%	0%	/			19.50%	19.50%	/	Director: Infrastructure and Housing Services: Water unaccounted for [31 Oct 2012] Director: Infrastructure and Housing Services: Limit unaccounted water [30 Nov 2012] Director: Infrastructure and Housing Services: Monthly report [31 Dec 2012]		19.50%	19.50%	/
TL59	Infrastructure and Housing Services	20	Water quality as per blue drop	% water quality level	70%	70%	0%	/			70%	0%	/	Director: Infrastructure and Housing Services: Annual assessment results awaiting [30 Nov 2012]		70%	0%	/
TL60	Infrastructure and Housing Services	21	Households with piped water inside dwelling	Number of households	4,885	4,885	4,885	/	Director: Infrastructure and Housing Services: Household with piped water inside dwelling [30 Sep 2012]		4,885	4,885	/	Director: Infrastructure and Housing Services: Current households with piped water inside dwelling [31 Oct 2012] Director: Infrastructure and Housing Services: Current households with piped water inside dwelling [30 Nov 2012]		4,885	4,885	/

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	
TL61	Infrastructure and Housing Services	22	Households with piped water inside yard	Number of households	2,967	2,967	Director: Infrastructure and Housing Services: Household with piped water on site [30 Sep 2012]			2,967	2,967	Director: Infrastructure and Housing Services: Current household with piped water inside yard [31 Oct 2012]			2,967	2,967
TL62	Infrastructure and Housing Services	23	Households using public tap	Number of households	189	189	Director: Infrastructure and Housing Services: Household using public tap [30 Sep 2012]			189	189	Director: Infrastructure and Housing Services: Current households using public tap [31 Oct 2012]			189	189
TL63	Infrastructure and Housing Services	25	Provide households with new water connections	Number of households	115	0				0	0			0	0	
TL64	Infrastructure and Housing Services	26	Upgrade De Aar Waste Water Treatment Works	% of grant funding spent	80%	0%				0%	0%			0%	0%	

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012	
						Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual
TL65	Infrastructure and Housing Services	27	Upgrade UDS sanitation system to full waterborne in Hanover	Approved business plan	100%	0%	0%			0%	0%			0%	0%
TL66	Infrastructure and Housing Services	28	Upgrade UDS sanitation system to full waterborne in Britstown	Approved business plan	100%	0%	0%			0%	0%			0%	0%
TL67	Infrastructure and Housing Services	29	Maintain sanitation assets	% of maintenance budget of sanitation spent	95%	0%	0%			40%	46%	Director: Infrastructure and Housing Services: Maintenance budget spent [31 Dec 2012]		40%	46%
TL68	Infrastructure and Housing Services	30	Quality of waste water discharge measured in terms of Green Drop	% water quality level of waste water discharge	20%	0%	0%			25%	0%	Director: Infrastructure and Housing Services: Annual assessment results awaiting [30 Nov 2012] Director: Infrastructure and Housing Services: Annual assessment report awaiting [31 Dec 2012]		25%	0%
TL69	Infrastructure and Housing Services	31	Households with flush toilet connected to sewerage distribution network	Number of households	6,163	6,163	6,163	Director: Infrastructure and Housing Services: Household with flush toilets [30 Sep 2012]		6,163	6,163	Director: Infrastructure and Housing Services: Current households with flushing toilets [31 Oct 2012] Director: Infrastructure and Housing Services: Current household with flush toilets [30 Nov 2012] Director: Infrastructure and Housing Services: Number of household with flush toilets [31 Dec 2012]		6,163	6,163
								Director: Infrastructure and Housing Services: Current household with septic tanks [31 Oct 2012]							

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Corrective Measures	Target	Actual	
TL70	Infrastructure and Housing Services	32	Households with flush toilet with septic tank	Number of households	1,023	1,023	1,023	Director: Infrastructure and Housing Services: Households using septic tank [30 Sep 2012]	1,023	1,023	Director: Infrastructure and Housing Services: Number of household using septic tanks [31 Dec 2012]	1,023	1,023	
TL71	Infrastructure and Housing Services	33	Households with ventilated pit toilet	Number of households	14	14	14	Director: Infrastructure and Housing Services: Households using ventilated pit toilet [30 Sep 2012]	14	14	Director: Infrastructure and Housing Services: Current VIP toilets [31 Oct 2012]	14	14	
TL72	Infrastructure and Housing Services	34	Households with other toilet provisions	Number of households	681	681	681	Director: Infrastructure and Housing Services: Household using UDS toilet [30 Sep 2012]	681	681	Director: Infrastructure and Housing Services: Household using ventilated pit toilet [31 Dec 2012]	681	681	
											Director: Infrastructure and Housing Services: Current households with UDS toilets [31 Oct 2012]			
											Director: Infrastructure and Housing Services: UDS toilets [31 Dec 2012]			
											Director: Infrastructure and Housing Services: Current level of service [31 Oct 2012]			

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012	
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Comments	Departmental Corrective Measures	Target
TL73	Infrastructure and Housing Services	35	Households with bucket toilet	Number of households	536	536	536	Director: Infrastructure and Housing Services: No of households with bucket system [30 Sep 2012]	536	536	Director: Infrastructure and Housing Services: Current level of service [30 Nov 2012]	536	536
TL74	Infrastructure and Housing Services	37	Households provided with new sanitation connections	Number of households	115	0	0		0	0		0	0
TL75	Infrastructure and Housing Services	38	Provide new tar roads	Number of kilometers	1	0	0		0	0		0	0
TL76	Infrastructure and Housing Services	39	Maintain municipal roads	% of maintenance of roads spent	90%	0%	0%		30%	53%	Director: Infrastructure and Housing Services: 53% spent on roads maintenance [31 Dec 2012]	30%	53%
TL77	Infrastructure and Housing Services	40	Reseal existing tar roads	Number of kilometers	1	0	0		0	0		0	0
TL78	Infrastructure and Housing Services	41	Remove waste weekly as per schedules	% implementation of schedules	95%	0%	95%	Director: Infrastructure and Housing Services: Waste is being removed weekly as per program [30 Sep 2012]	0%	95%	Director: Infrastructure and Housing Services: Waste is being removed by schedule [31 Oct 2012]	0%	95%

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Corrective Measures	Target	Actual	
TL79	Infrastructure and Housing Services	43	Households with refuse removed at least once a week	Number of households	8,041	8,041	8,041	8,041	8,041	8,041	8,041	8,041	8,041	8,041
TL80	Infrastructure and Housing Services	45	Upgrade the stormwater system in municipal area	% completion	100%	0%	0%							0%
TL81	Infrastructure and Housing Services	46	Maintain storm water assets	% of maintenance budget of storm water spent	95%	0%	0%							7%
TL82	Infrastructure and Housing Services	47	Develop a business plan and submit to Council for approval of Phase 2 of the storm water project	% completion	100%	0%	0%							100%
TL83	Infrastructure and Housing Services	48	Manage the electrical provisioning system to limit losses	% of electricity unaccounted for	22%	0%	0%							0%
TL84	Infrastructure and Housing Services	49	Completion of high voltage connection to new hospital	% completed	100%	0%	0%							90%
TL85	Infrastructure and Housing Services	50	Develop a Sewerage Master plan and submit to Council for approval	% completed	100%	0%	0%							0%

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12			Dec-12			Overall Performance for the period ending Dec 2012		
						Target	Actual	Departmental Corrective Measures	Target	Actual	Departmental Corrective Measures	Target	Actual	
TL86	Infrastructure and Housing Services	51	Households with at least minimum service level electricity	Number of households	8,041	8,041	8,041	8,041	8,041	8,041	8,041	8,041	8,041	8,041
TL87	Infrastructure and Housing Services	53	Replace streetlight bulbs within 10 working days after reporting	% within 10 working days	80%	86.67%	80%	80%	93.33%	80%	80%	80%	90%	90%
TL88	Infrastructure and Housing Services	55	Construct the new cemetery in Britstown	% spent of approved capital budget	100%	0%	0%	0%	0%	0%	0%	0%	0%	0%
TL89	Infrastructure and Housing Services	56	Investigate a new cemetery for De Aar and submit report with recommendations to Council	% completed	100%	0%	0%	100%	0%	100%	100%	100%	0%	0%
TL90	Infrastructure and Housing Services	57	Maintain parks, recreational facilities and swimming pools	% of maintenance budget spent	95%	0%	0%	40%	47%	40%	40%	40%	47%	47%







Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012				
						Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R	Departmental SDBIP Comments	Departmental Corrective Measures	Target	Actual	R
TL91	Infrastructure and Housing Services	58	Investigate and reports on maintenance of community halls and submit quarterly inspection reports	Number of reports	4	1	1	C	Director: Infrastructure and Housing Services: Report submitted [30 Sep 2012]		1	1	C	Director: Infrastructure and Housing Services: Report on maintenance of community halls for the 3 towns is submitted [31 Dec 2012]		2	2	C
TL92	Infrastructure and Housing Services	59	Implement a vehicle tracking system	Tracking system	80%	0%	0%	↓			0%	0%	↓			0%	0%	↓
TL93	Infrastructure and Housing Services	60	Implement the vehicle policy with monthly inspection of vehicles and submitting of inspection reports	Number of reports	12	3	0	F			3	3	C	Director: Infrastructure and Housing Services: Inspection of vehicles and report [31 Dec 2012]		6	3	F
TL51	Infrastructure and Housing Services	93	Jobs opportunities created through EPWP initiatives including capital projects	Number of opportunities	150	40	40	C	Director: Infrastructure and Housing Services: Job opportunities created through EPWP 78 New Tarrad road Street 11, Painting street names, Road maintenance, ACIP Project, Storm water project and Painting of lamp poles. [30 Sep 2012]		30	70	E	Director: Infrastructure and Housing Services: Job creation EPWP TOTAL 96. Painting of lamp poles (own), Road Maintenance (own), Tarring of Street 11 (EPWP), Painting street names (own), ACIP project, Storm water project (MIG) [31 Oct 2012]		70	110	E
TL52	Infrastructure and Housing Services	99	Implement ward projects	Number of projects	7	0	0	↓			0	0	↓	Director: Infrastructure and Housing Services: Job created EPWP Total 96 [31 Dec 2012]		0	0	↓

EMTHANJENI MUNICIPALITY







ANNEXURE D
SDBIP 2012/13: TOP LAYER FOR THE PERIOD ENDING 31 DECEMBER 2012

Ref	Directorate	IMAP Ref	KPI	Unit of Measurement	Annual Target	Sep-12				Dec-12				Overall Performance for the period ending Dec 2012	
						Target	Actual	R	Departmental Corrective Measures	Departmental SDBIP Comments	Target	Actual	R	Departmental Corrective Measures	Target

Summary of Results: Infrastructure and Housing Services

	KPI Not Yet	16
	KPI Not Met	5
	KPI Almost Met	0
	KPI Met	14
	KPI Well Met	4
	KPI Extremely	4
Total KPIs		43

Summary of Results

	KPI Not Yet	51
	KPI Not Met	11
	KPI Almost Met	0
	KPI Met	28
	KPI Well Met	6
	KPI Extremely	6
Total KPIs		102

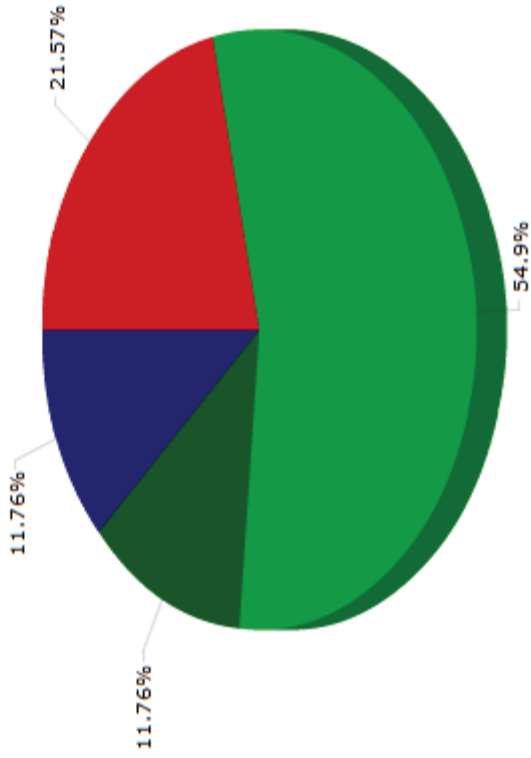
Report generated on 22 January 2013 at 19:50.

ANNEXURE E

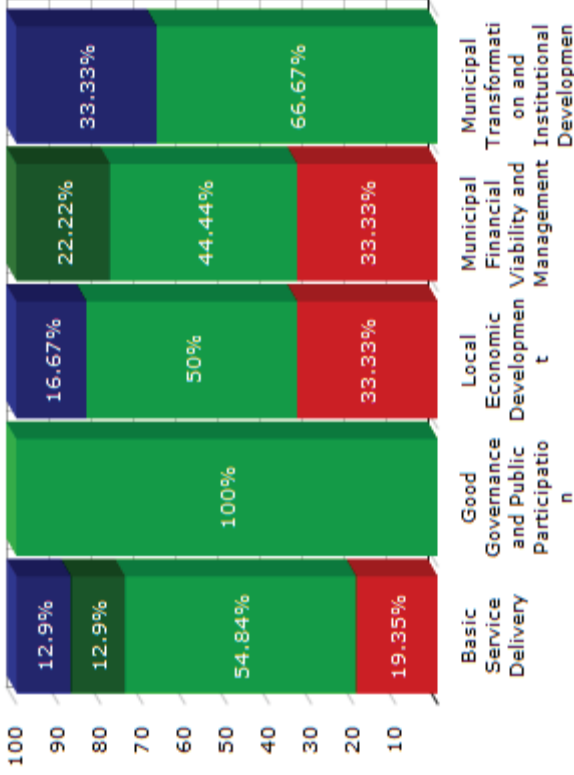
EMTHANJENI MUNICIPALITY

TOP LAYER SDBIP REPORT PER NATIONAL KPA FOR THE PERIOD ENDING 31 DECEMBER 2102

Emthanjeni Municipality



National KPA

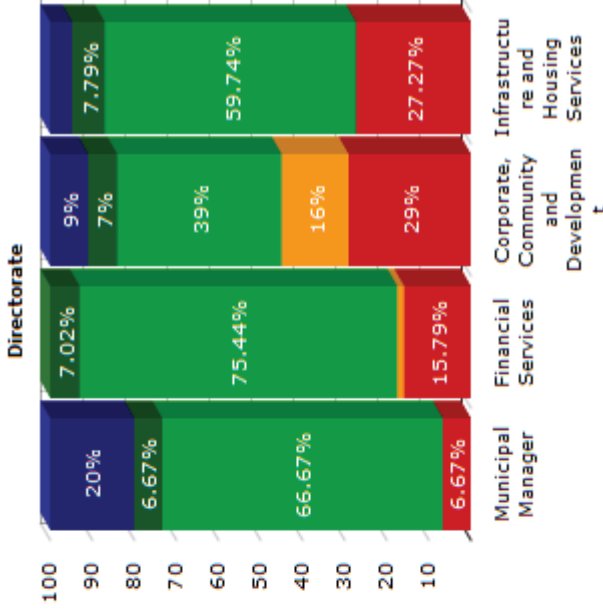
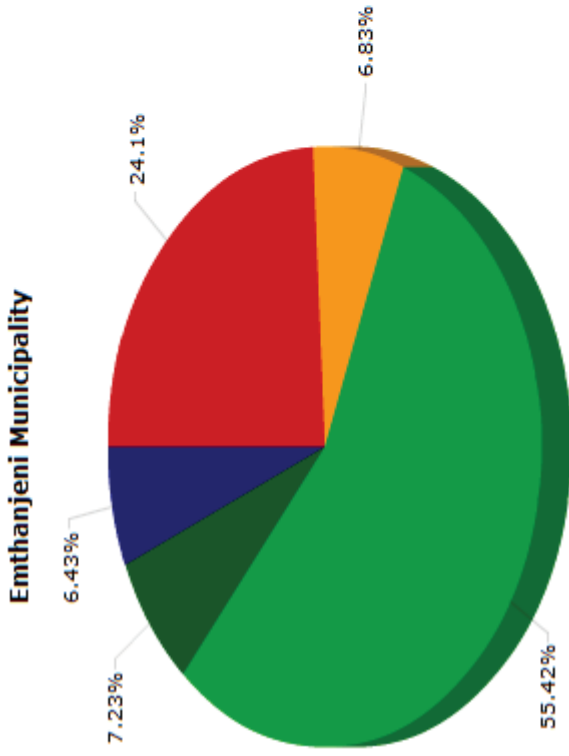


	National KPA				
	Basic Service Delivery	Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Municipal Transformation and Institutional Development
Emthanjeni Municipality					
KPI Not Met	11 (21.6%)	-	2 (33.3%)	3 (33.3%)	-
KPI Almost Met	-	-	-	-	-
KPI Met	28 (54.9%)	2 (100%)	3 (50%)	4 (44.4%)	2 (66.7%)
KPI Well Met	6 (11.8%)	-	-	2 (22.2%)	-
KPI Extremely Well Met	6 (11.8%)	-	1 (16.7%)	-	1 (33.3%)
Total:	51	2	6	9	3

ANNEXURE F

EMTHANJENI MUNICIPALITY

DEPARTMENTAL SDBIP REPORT OF OVERALL PERFORMANCE PER DIRECTORATE FOR THE PERIOD ENDING 31 DECEMBER 2012



	Emthanjeni Municipality		Directorate		
	Municipal Manager	Financial Services	Corporate, Community and Development	Infrastructure and Housing Services	Total
KPI Not Met	<u>1</u> (6.7%)	<u>9</u> (15.8%)	<u>29</u> (29%)	<u>21</u> (27.3%)	
KPI Almost Met	-	<u>1</u> (1.8%)	<u>16</u> (16%)	-	
KPI Met	<u>10</u> (66.7%)	<u>43</u> (75.4%)	<u>39</u> (39%)	<u>46</u> (59.7%)	
KPI Well Met	<u>1</u> (6.7%)	<u>4</u> (7%)	<u>7</u> (7%)	<u>6</u> (7.8%)	
KPI Extremely Well Met	<u>3</u> (20%)	-	<u>9</u> (9%)	<u>4</u> (5.2%)	
Total:	15	57	100	77	