

EMTHANJENI MUNICIPALITY



INTERNAL / EXTERNAL ADVERTISEMENT

NOTICE NO: 25/2023

Emthanjeni Municipality, with its Headquarters in De Aar, invites suitably qualified candidates to apply for the following vacant post. The Municipality is an equal opportunity, affirmative action employer and subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability.

DIRECTORATES: INFRASTRUCTURE SERVICES

1. FOREMAN: WATER MONITORING AND SUPPLY: DE AAR

Salary: R 236 164.00 – R 306 562.00 (Task Level 9)

Abovementioned post offers the following benefits:

- 13th Cheque
- Pension fund benefits
- Medical aid fund benefits
- Leave and housing benefits

Key Requirements:

- Grade 12
- NQF Level 4
- Trade Certificate
- Code EB and PrDP driver's license
- 3-5 years relevant experience
- Supervisory skills
- Bilingualism
- The ability to act independently, to take decisions and initiative and to be accurate
- Creative and analytical thinking
- Plan, organize and co-ordinate the work flow
- Respond positively to and act under pressure

Duties and Responsibilities:

The incumbent of the post will be responsible to:

- To manage continuously the water treatment services sub-section efficiently and effectively to ensure the continuous water purification in compliance with the National Water and Environment Conservation Act.
- Monitor and controls procedural applications associated with the operations and functionality of water and waste water treatment plants, by inspecting and/or analyzing reports with respects to plant performance and implementing corrective measures and/or changes to operating parameters to address deviations.
- Conducting test/analysis of water and sewerage effluent using various apparatus and equipment to determine dosage and chemical composition compliance with acts and standards.
- Assessing plan condition and the status of predictive and planned maintenance interventions, reporting breakdowns and/or communicating urgent repair work necessary to restore functionality.
- Monitoring stock movement and attending to the replenishment of chemical and other stock items required for the operations at specific sites / locations.
- Coordinates and controls the tasks/activities of personnel and allocates and prioritizes outcomes, by monitoring attendance/conduct and output and addressing deviations from agreed performance indicators through meetings/ counselling and/or other approved methods designed to improve and motivate personnel.
- Addressing workplace conflict/conduct through the initiation and co-ordination of consultative processes and implement of specific disciplinary procedures.
- Control work standards and output to ensure the efficient and effective operation of this treatment works in meeting government's effluent standards by ensuring the mechanical screen at the Head of the works is operational.
- Ensuring and adjustment to the works operation based on the sludge, supernatant and PH results.
- Investigating items/issues as instructed/reported by supervisor to ensure the efficient and effective operation of the waterworks by investigating/resolving/report back to the source / supervisor using vehicle, phone and fax in order to ensure administrative sequences dictating reporting requirements and approval procedures are complied with and correspondence responded to through the provision of accurate information.
- Identify capital and operating budget needs for inclusion on the annual budgets.
- Monitor vehicle and equipment conditions and replacing and acquiring as needed using vehicle and equipment register/records.
- Monitor work load/output/needs relative to existing staffing and acquiring additional / privatizing as needed using outstanding work registers and work programme schedules.
- Monitoring service level breakdown and infrastructure failure in conflict with the laid down standards and acquiring resources to rectify these using services registers (reports and complaints and failures).
- Perform any other related duties as instructed by supervisor.

Interested persons are requested to forward completed application forms, which can be found on the website of Emthanjeni Local Municipality at www.emthanjeni.co.za, or at all Emthanjeni Municipal offices together with a comprehensive CV and

certified copies of qualifications. For enquiries contact the Manager: Technical Services, Mr. JD Barth at 053 632 9100.

Closing date: 31 March 2023 at 12h00

- Canvassing for selection will automatically disqualify an applicant.
- If no reply to your application has been received within sixty (60) days of the closing date, you should consider your application as being unsuccessful.
- No late or facsimile applications will be accepted.
- No applications will be considered without certified copies of the original documents of qualifications.
- The Council reserves the right not to appoint.
- Correspondence will be limited to short-listed candidates.

**TW MSENGANA
ACTING MUNICIPAL MANAGER
EMTHANJENI MUNICIPALITY
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