

EMTHANJENI MUNICIPALITY



ADVERTISEMENT

NOTICE NO: 19/2021

Emthanjeni Municipality, with its Headquarters in De Aar invites suitably qualified candidates to apply for the following vacant posts. The Municipality is an equal opportunity, affirmative action employer and subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability.

DIRECTORATE: COMMUNITY SERVICES

1. TRAFFIC OFFICER (X2)

Salary: R 217 519.00 – R 282 360.00 (Task Level 9/10)

Abovementioned post offers the following benefits:

- 13th Cheque
- Pension fund benefits
- Medical aid fund benefits
- Leave and housing benefits

Key Requirements:

- Grade 12
- Traffic Officer Diploma and ITO's
- NQF Level 4
- ITO 1 OR 2/ or Examiner of Vehicles / or Examiner of Licences
- Code A and EC Driving license
- Basic computer competency
- Good communication skills
- Bilingualism
- 2 years general and/or Traffic Officer experience

- Must be physically fit and a normal person with good health
- Must be able to work under pressure
- Must be able to handle stress
- Must be able to work overtime and stand-by

Duties and Responsibilities:

The incumbent of the post will be responsible to:

- To perform activities/tasks associated with the provision of a traffic and community policing service by monitoring and attending to situations associated with minimizing traffic congestion or offences committed causing inconvenience and risk to public safety, enforcing compliance and supporting emergency and rescue personnel during major disasters in order to ensure any risk to public safety or contravention to traffic regulations and specific by-laws identified and corrective/compliance measures enforced on offenders.
- Coordinates specific activities associated with controlling traffic flow and public safety by patrolling streets using vehicles and foot to identify non-adherence to traffic regulations.
- Performs stand-by functions as per duty roster to ensure continuous service delivery.
- Enforces specific by-laws, road traffic and safety regulations
- Complete Section 56 Notices for various road offences by means of Road Traffic Act
- Doing speed measurement with Laser Camera using TCSP guidelines and machinery
- Arrested road users under the influence of alcohol by means of Road Traffic Act
- Monitors the local area and acts on situations / behavior deemed to be inappropriate or non-conforming by setting up road blocks or check-points by posting barricades and traffic signs
- Ascertaining physical features and condition and performing alcohol tests using testing equipment to establish intoxication percentage
- Administer the issuing of summons and notices by completing summons or notice forms
- Filing documentation for enquire and audit purposes
- Controls traffic for funeral, school patrol, accident or other purposes.
- Provides assistance with administrative (TMT) duties to ensure the smooth operation of the traffic division.
- Perform any other related duties as instructed by supervisor

Interested persons are requested to forward a letter of application together with a comprehensive CV and certified copies of qualifications to the Municipal Manager. Enquiries can be directed to the Director: Community Services, Mr HM Joka at 053 632 9100.

Closing date: 9 April 2021 at 12h00

- Canvassing for selection will automatically disqualify an applicant.
- If no reply to your application has been received within sixty (60) days of the closing date, you should consider your application as being unsuccessful.
- No late or facsimile applications will be accepted.
- No applications will be considered without certified copies of the original documents of qualifications.
- The Council reserves the right not to appoint.
- Correspondence will be limited to short-listed candidates.

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MUNICIPAL MANAGER
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