

MUNISIPALITEIT EMTHANJENI MUNICIPALITY



KENNISGEWING / NOTICE: NR 1/2014

QUOTATIONS FOR ASSISTANCE WITH THE AUTOMATION OF MONTHLY/ANNUAL MFMA BUDGETARY RETURNS (S71 REPORTS) TO PROVINCIAL AND NATIONAL TREASURY AND MONTHLY/ANNUAL FINANCIAL STATEMENTS

Notice is hereby given in terms of Section 111 of the MFMA (No 56 of 2003) and Clause 12(1) of the Municipal Supply Chain Management Policy that Emthanjeni Municipality intends to invite quotations for the **Assistance of the automation of the Monthly/Annual Budgetary Returns and Financial Statements to Council**

Specifications:

1. The Service Provider to properly align the current Financial System (ABAKUS) to produce all the Budgetary Returns as required by National Treasury
2. Review the existing internal controls of the Abakus Financial System to ensure timeous production of MFMA reports
3. Advise, the Chief Financial Officer on the various financial reporting mechanisms
4. Review the Chart of Accounts taking the newly legislative processes into consideration.
5. Provide a detailed plan to how the "Mapping process will follow"
6. Quotations should include of Travel, Accommodation and Subsistence when the set process will start.
7. Price must include VAT

The following conditions shall apply:

- The Council is not obliged to accept the lowest or any quotation and reserves the right to accept any quotation or portion thereof.
- Quotations must be valid for a period of 90 days after the closing date.
- Emthanjeni Municipality's Supply Chain Management Policy will apply.
- Timeframes for the completion of the final document must be clearly specified.
- Suppliers must register on the Database of Emthanjeni Municipality.
- All documentary proof such as original tax clearance certificates etc. must be submitted along with the quotation.
- Quotations will be evaluated on an 80/20 preferential point system.
- B-BBEE status level contributor certificate must be submitted to claim points.
- Quotations received after the set closing time and date will not be considered.

Quotations must reach the Municipal offices, 45 Voortrekker Street, De Aar 7000, not later than 12h00 on Thursday, 23 January 2014.

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Further details can be obtained from Mr. Faried Manuel, at telephone no **053 632 9100**

Website can be visited at www.emthanjeni.co.za

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