

Appendix A

Forms to be completed by all metropolitan, local and district municipalities

RETURN FOR 2009/10

MUNICIPALITY	NC073 Emthanjeni	PROVINCE	NC NORTHERN CAPE
WEB ADDRESS	www.emthanjeni.co.za	GRADE ¹	3
E-MAIL ADDRESS	deaar@emthanjeni.co.za		

A. GENERAL INFORMATION

Postal address:		Deputy Mayor/Executive Mayor:	
P.O. Box	42	Name	
City / Town	De Aar	Telephone number	
Postal Code	7000	Cell number	
Street address		Fax number	
Building	45	E-mail address	
Street No. & Name	Voortrekker	Municipal Manager:	
City / Town	De Aar	Name	Isak Visser
Postal Code	7000	Telephone number	053 632 9100
General Contacts		Cell number	082 802 2319
Telephone number	053 632 9100	Fax number	053 631 0105
Fax number	053 631 0105	E-mail address	visser@emthanjeni.co.za
Speaker:		Financial Manager	
Name	Emmerentia Eksteen	Name	Faried Manuel
Telephone number	053 631 2034	Telephone number	053 632 9100
Cell number	082 890 2994	Cell number	082 317 2841
Fax number	053 631 0105	Fax number	053 631 0105
E-mail address		E-mail address	fmanuel@emthanjeni.co.za
Mayor/Executive Mayor:			
Name	Boy Kenneth Markman		
Telephone number	053 631 1530		
Cell number	082 880 2364		
Fax number	053 631 0105		
E-mail address	bkmarkman@emthanjeni.co.za		

1 Grade in terms of the Remuneration of Public Office Bearers Act.

Save file as: AppA_Muncde_ccyy.XLS
 ccyy = Financial Year End
 Muncde = Municipality Code
 (e.g. AppA_GT411_2007.XLS)

B. CAPITAL BUDGET		2009/10 Budget Return					
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE ²							
1	INFRASTRUCTURE						
2	Land and buildings				0.00%		
3	Roads, pavements, bridges & stormwater			2,023,000	0.00%	4,000,000	350,000
4	Water reservoirs & reticulation			2,707,000	0.00%	3,994,958	8,347,265
5	Car parks, bus terminals & taxi ranks			186,802	0.00%	0	
6	Electricity reticulation			1,708,000	0.00%	0	1,200,000
7	Sewerage purification & reticulation	768,981	768,981	7,384,042	860.24%	0	3,000,000
8	Housing				0.00%		
9	Street lighting				0.00%		
10	Refuse sites			1,100,000	0.00%		
11	Gas				0.00%		
12	Other	9,488,978	9,488,978	207,000	-97.82%	3,690,000	3,831,600
13	Sub-total (lines 2-12)	10,257,959	10,257,959	15,315,844	49.31%	11,684,958	16,728,865
14	COMMUNITY						
15	Establishment of parks & gardens				0.00%	570,000	
16	Sport fields			3,175,000	0.00%		
17	Community halls				0.00%	1,500,000	
18	Libraries				0.00%		
19	Recreation facilities			350,000	0.00%	0	
20	Clinics				0.00%		
21	Museums & art galleries				0.00%		
22	Other			220,000	0.00%	650,000	
23	Sub-total (lines 15-22)	0	0	3,745,000	0.00%	2,720,000	0

2 Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return				
		A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R
	EXPENDITURE ⁶					
24	OTHER ASSETS					
25	Other motor vehicles				0.00%	2,500,000
26	Plant & equipment				0.00%	
27	Office equipment			420,000	0.00%	350,000
28	Abattoirs				0.00%	
29	Markets				0.00%	
30	Airports				0.00%	
31	Security Measures				0.00%	
32	Other	20,000	20,000	0	-100.00%	420,000
33	Sub-total (Lines 25-32)	20,000	20,000	420,000	2000.00%	3,270,000
34	SPECIALISED VEHICLES					
35	Refuse				0.00%	1,500,000
36	Fire				0.00%	
37	Conservancy				0.00%	
38	Ambulances				0.00%	
39	Buses				0.00%	
40	Sub-total (Lines 35-39)	0	0	0	0.00%	1,500,000
41	TOTAL (13+23+33+40)	10,277,959	10,277,959	19,480,844	89.54%	19,174,958
						17,708,865

6 Show only expenditure of which funds are secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

B. CAPITAL BUDGET		2009/10 Budget Return				
	A	B	C	C/A	BUDGET	BUDGET
	BUDGET	EXPECTED	BUDGET	INCREASE /	2010/11	2011/12
	2008/09	2008/09	2009/10	(DECREASE)	R	R
	R	R	R	%		
42	SOURCES OF FINANCE: ¹⁰					
43	Grants and subsidies from National Government:					
44	4,960,000	4,960,000	9,360,000	88.71%	9,418,100	9,983,186
45			0	0.00%		
46	4,960,000	4,960,000	9,360,000	88.71%	9,418,100	9,983,186
47	Grants and subsidies from Provincial Government:					
48			0	0.00%		
49			1,107,000	0.00%		
50	0	0	1,107,000	0.00%	0	0
51	Grant and subsidies from District Municipalities: ¹¹					
52			0	0.00%		
53			0	0.00%		
54	0	0	0	0.00%	0	0
55	4,960,000	4,960,000	10,467,000	111.03%	9,418,100	9,983,186
56			0	0.00%	6,000,000	
57			4,270,000	0.00%		3,760,000
58	5,317,959	5,317,959	0	-100.00%	3,689,020	0
59			1,905,000	0.00%		
60				0.00%		
61			2,838,844	0.00%	67,838	3,965,679
62	10,277,959	10,277,959	19,480,844	89.54%	19,174,958	17,708,865

10 Show only funding that has been secured; otherwise, it must be gazetted or written confirmation of allocation must have been obtained.

11 Must correspond with allocations to local municipalities in district municipalities' budget.

12 Must correspond with contributions to fixed assets under Form C (Operating Budget) on page 6.

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
EXPENDITURE :						
Allocations to local municipalities ¹⁵				0.00%		
Salaries, wages and allowances	35,649,436	35,649,436	40,812,026	14.48%	43,260,748	45,856,392
<i>General expenditure -</i>						
Electricity bulk purchases	16,263,483	16,263,483	21,800,000	34.04%	21,032,520	22,294,471
Water bulk purchases	660,000	660,000	536,360	-18.73%	783,552	830,565
Sewer payments	0	0	0	0.00%	0	0
Contributions to municipalities for functions & services	0	0	0	0.00%	0	0
Other	24,394,475	24,394,475	45,710,433	87.38%	53,144,768	56,333,456
Repairs and maintenance	3,904,470	3,904,470	7,584,000	94.24%	10,213,121	10,825,908
<i>Capital charges -</i>						
External interest	1,066,110	1,066,110	1,084,530	1.73%	953,333	1,010,533
Redemption of external debt	0	0	0	0.00%	1,200,000	1,200,000
Internal interest and redemption	0	0	0	0.00%	0	0
Contributions to fixed assets	0	0	4,270,000	0.00%	0	0
Contributions to special funds	0	0	0	0.00%	0	0
Provisions for working capital	7,030,413	7,030,413	21,950,069	212.22%	13,584,430	14,399,496
<i>Total Gross budgeted expenditure</i>	88,968,387	88,968,387	143,747,418	61.57%	144,172,472	152,750,821
Less amounts reallocated				0.00%		
TOTAL: Net budgeted expenditure	88,968,387	88,968,387	143,747,418	61.57%	144,172,472	152,750,821

15 Only to be completed by district municipalities and must correspond with the total allocations under Form D (Allocations To Local Municipalities).

C. OPERATING BUDGET				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
INCOME :		¹⁶				
Regional Levies				0.00%		
Property rates	10,375,150	10,375,150	16,422,000	58.28%	17,354,320	18,395,579
Electricity	22,461,230	22,461,230	28,719,926	27.86%	20,951,188	22,208,260
Water	11,352,626	11,352,626	13,042,148	14.88%	12,287,384	13,024,627
Sanitation	8,236,869	8,236,869	10,001,780	21.43%	10,019,160	10,620,310
Refuse removal	5,599,933	5,599,933	6,024,440	7.58%	5,825,759	6,175,304
Contributions by municipalities for functions & services	0	0	0	0.00%	0	0
Grants ¹⁷	22,763,000	22,763,000	36,523,000	60.45%	29,405,460	31,169,788
<i>Interest and investment income:</i>						
External	309,000	309,000	310,000	0.32%	328,600	348,316
Internal			716,000	0.00%		
Other	13,188,539	13,188,539	18,456,451	39.94%	20,016,413	21,217,397
Surplus funds appropriated				0.00%		
TOTAL	94,286,347	94,286,347	130,215,745	38.11%	116,188,284	123,159,581
Surplus/(Deficit)	5,317,960	5,317,960	-13,531,673	-354.45%	-27,984,188	-29,591,240

16 Actual income and not levied income should be shown.

17 Should match with what is gazetted or written confirmation if not gazetted.

D. ALLOCATIONS TO LOCAL MUNICIPALITIES				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
	20		19&21			
New allocations	0	0	0	0.00%	0	0
Projects brought forward:						
Allocated 2010/11 budget						
Allocated 2009/10 budget						
Allocated 2008/09 budget						
Allocated 2007/08 budget				0.00%		
Allocated previous financial years				0.00%		
Total	0	0	0	0.00%	0	0

E. BREAKDOWN OF RECOVERABLE COSTS RELATING TO SERVICES				2009/10 Budget Return		
	Approved Establishment staff no.	Budgeted staff no.	Staff cost R	A Total cost R	B Income R	B-A Nett R
Property rates	71	71	11,747,839	28,398,844	26,381,840	-2,017,004
Electricity	24	24	3,024,192	37,654,096	43,652,651	5,998,555
Water	20	20	3,383,733	9,451,085	16,223,608	6,772,523
Sewerage/Sanitation	25	25	1,958,766	19,148,163	2,244,879	-16,903,284
Refuse removal	45	45	3,453,921	9,944,586	9,729,934	-214,652
Health services	3	3	198,315	347,605	846,500	498,895
Housing services	8	8	1,205,802	3,210,318	1,212,000	-1,998,318
Other	133	133	12,763,128	35,592,721	29,924,333	-5,668,388
TOTAL	329	329	37,735,696	143,747,418	130,215,745	-13,531,673

19 Must correspond with allocations to local municipalities under Form C.

20 The information furnished in the return for 2008/09 should be given.

21 A list of new allocation and a progress report on projects carried forward must be provided balancing with this column.

F. MONTHLY ACCOUNT FOR HOUSEHOLD - Large Household ²²				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²³	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges:						
- Property rates	364.86	364.86	396.00	8.53%	427.68	461.89
- Electricity: Basic levy	79.56	79.56	85.92	7.99%	92.79	100.22
Consumption 1000 kwh	490.00	490.00	656.60	34.00%	709.13	765.86
- Water: Basic levy	37.16	37.16	40.13	7.99%	43.34	46.81
Consumption 30 kl	127.98	127.98	138.22	8.00%	149.28	161.22
Sanitation	90.03	90.03	97.23	8.00%	105.01	113.41
Refuse removal	56.13	56.13	60.62	8.00%	65.47	70.71
Other				0.00%	0.00	0.00
VAT on Services	123.32	123.32	151.02	22.46%	163.10	176.15
TOTAL	1,369.04	1,369.04	1,625.74	18.75%	1,755.80	1,896.26

G. MONTHLY ACCOUNT FOR HOUSEHOLD - Small Household ²⁴				2009/10 Budget Return		
	A BUDGET 2008/09 R	B EXPECTED 2008/09 R	C BUDGET 2009/10 R ²⁵	C/A INCREASE / (DECREASE) %	BUDGET 2010/11 R	BUDGET 2011/12 R
Rates and services charges						
- Property rates	35.30	35.30	0.00	-100.00%	0.00	0.00
- Electricity: Basic levy	0.00	0.00	0.00	0.00%	0.00	0.00
Consumption 498 kwh	303.78	303.78	407.07	34.00%	439.63	474.80
- Water: Basic levy	37.16	37.16	40.13	8.00%	43.34	46.81
Consumption 25 kl	100.08	100.08	108.09	8.00%	116.73	126.07
Sanitation	90.03	90.03	97.23	8.00%	105.01	113.41
Refuse removal	56.13	56.13	60.62	8.00%	65.47	70.71
Other				0.00%	0.00	0.00
VAT on Services	82.21	82.21	99.84	21.45%	107.83	116.45
TOTAL	704.69	704.69	812.98	15.37%	878.01	948.26

22 Use as basis 1 000m² erf, 150m² improvements, 1 000 units electricity and 30kl water.

23 Increases necessary later due to financing the budget expenditure must be included.

24 Use as basis 300m² erf, 48m² improvements, 498 units electricity and 25kl water.

25 Increases necessary later due to financing the budget expenditure must be included.

H. LIQUIDITY DATA				2009/10 Budget Return		
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
Cash/Bank Balance:						
Surplus			100,000	0.00%	1,860,850	2,050,894
Deficit	6,133,038	1,680,915	0	-100.00%		
Working capital:						
Provision for bad debts to be written off			8,086,875	0.00%		
Provision for working capital		919,502	331,521	-63.95%	2,580,000	2,734,800
Accumulated provision for working capital				0.00%		
Debtors outstanding:						
Longer than 90 days	35,399,289	46,543,009	14,333,726	-69.20%	15,193,749	16,105,373
61 to 90 days	1,505,852	1,873,470	1,612,345	-13.94%	1,709,085	1,811,630
31 to 60 Days	2,965,472	3,685,231	3,851,363	4.51%	4,082,444	4,327,390
30 days or less	94,153	0	0	0.00%	0	0
TOTAL DEBTORS OUTSTANDING	39,964,766	52,101,710	19,797,434	-62.00%	20,985,278	22,244,393
Creditors outstanding:						
Longer than 90 days	8,052,830			0.00%		
61 to 90 days				0.00%		
31 to 60 Days			630,000	0.00%		
30 days or less			2,956,000	0.00%	1,950,635	1,563,026
TOTAL CREDITORS OUTSTANDING	8,052,830	0	3,586,000	0.00%	1,950,635	1,563,026

I. EXTERNAL INVESTMENTS BY CATEGORY					2009/10 Budget Return	
	A	B	C	C/B		
	30 JUNE 2007	30 JUNE 2008	30 JUNE 2009	INCREASE /	30 JUNE 2010	30 JUNE 2011
	R	R	R	(DECREASE)	R	R
				%		
Unlisted:						
Municipal stock				0.00%		
Assurance stock				0.00%		
Long Term Deposits				0.00%		
Short Term Deposits			7,589,802	0.00%	8,256,980	
Call Deposits			1,256,000	0.00%		
Other	7,992,080	9,164,492	0	-100.00%	11,379,021	12,061,762
Listed:						
Other Municipal Stock				0.00%		
Other				0.00%		
TOTAL EXTERNAL INVESTMENTS	7,992,080	9,164,492	8,845,802	-3.48%	19,636,001	12,061,762

J. REMUNERATION PACKAGES				2009/10 Budget Return		
	A	B	C	C/A		
	BUDGET 2008/09 ²⁶	EXPECTED 2008/09	BUDGET 2009/10	INCREASE / (DECREASE)	BUDGET 2010/11	BUDGET 2011/12
Municipal Manager						
Salary	430,709	430,709	413,289	-4.04%	450,485	477,514
Travel expenses/allowances	150,435	150,435	177,751	18.16%	193,748	205,372
Entertainment			0	0.00%	0	0
Other	219,174	219,174	229,902	4.89%	250,593	265,628
TOTAL	800318	800318	820942	2.58%	894,826	948,514
Senior Managers						
Number	8	8	8		8	8
Salary ²⁷	2,165,050	2,165,050	2,528,905	16.81%	2,756,506	22,921,896
Travel expenses/allowances ²⁷	678,950	678,950	724,589	6.72%	789,802	837,190
Entertainment ²⁷				0.00%		
Other ²⁷	661,439	661,439	817,285	23.56%	890,840	944,290
TOTAL	3,505,439	3,505,439	4,070,779	16.13%	4,437,148	24,703,376

²⁶ The information furnished in the return for 2008/09 should be given.

²⁷ Total of: All managers one level below municipal manager.

K. COUNCILLOR ALLOWANCES								2009/10 Budget Return
	Number	Salary per Councillor R	Pension per Councillor R	Medical Aid per Councillor R	Housing allowance R	Use of Personal Facilities R	Cell- /Telephone Allowance R	Travelling Allowance R
Speaker								
Full-time	1	299,285	44,893	16,800	0	0	15,984	99,761
Part-Time								
Executive Mayor / Mayor								
Full-time	1	377,389	56,116	16,800	0	0	15,984	125,801
Part-Time								
Deputy Executive Mayor / Mayor								
Full-time								
Part-Time								
Member of the Executive /Mayoral Committee	2	308,636	46,296	33,600	0	0	19,944	102,878
Chairperson of a sub-council								
Councillors determined in terms of section 20 of Act 117 of 98	10	1,119,037	112,231	151,200	0	0	99,720	374,103
Councillors designated as fulltime in terms of section 18(4) of Act 117 of 98								
Councillors proportionally elected								
Councillor appointed by councils of respective local municipalities								
Councillors representing district management areas								
Traditional leaders								
Councillors receiving sitting allowances								

L. FREE BASIC SERVICES (FBS)

2009/10 Budget Return

This information is required to assess the implementation of Free Basic Services

Please complete each section applicable.

Each question requiring an answer is marked with a number. E.g. "G.1" refers to "General, question 1"

Items without a question number will calculate automatically from other questions.

The summary table under the "General" heading must reflect all FBS provided to households (HH) in the municipal area.

FBS for Water, Sanitation, Electricity / Energy and Refuse have detailed sections. The totals will automatically populate the summary table.

GENERAL			
G.7	Definition of Poor Household		
G.8	Source of Definition of Poor Household		
		2009/10	2010/11
			2011/12
G.1	Total number of people in municipal area	38,392	41,463
G.2	Total number of poor people in municipal area	16,589	17,916
G.3	Total number of households in municipal area	9,056	9,780
G.4	Total number of poor households in municipal area	4,000	4,200

Summary table of FBS Provided in municipal area							
		2009/10		2010/11		2011/12	
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
G.5	FBS provided for property rates (e.g. rebates for indigents etc)	0	0				
	FBS provided for water	4,000	1,870,560	4,200	1,982,794	4,452	2,101,761
	FBS provided for sanitation	4,000	4,666,560	4,200	4,946,554	4,452	5,243,347
	FBS provided for Electricity / Energy	4,000	1,992,000	4,200	2,111,520	4,452	2,238,211
	FBS provided for Refuse	4,000	2,910,240	4,200	3,084,854	4,452	3,269,946
G.6	Other FBS provided (any other FBS not included above)						
	Total FBS provided in municipal area (total social package)	16,000	11,439,360	16,800	12,125,722	17,808	12,853,265
	Total cost per HH per annum for all FBS		715		722		722

FREE BASIC SERVICES FOR WATER (see separate section for sanitation) 2009/10 Budget Return

	2009/10	2010/11	2011/12
W.1	Are you authorised to provide the service	Yes	
W.2	Monthly unit used for definition of free basic service	KL	
W.3	Free monthly units (enter a number corresponding to the unit above)		
	Method of identifying poor households (choose Y or N for each of the options below)		
W.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No	
W.5	Application by customer (usually related to poverty measurement)	Yes	
W.6	Free basic to all households, increase rates for higher usage)	Yes	
W.7	Geographic targeting (e.g. poor areas)	Yes	
W.8	No. of households with piped water inside dwelling	2,445	2,640
W.9	No. of households with piped water inside yard (but not in dwelling)	6,611	7,140
W.10	No. of households using public tap (community stand:distance > 200m from dwelling)		
W.11	No. of households using public tap (community stand:distance < 200m from dwelling)		
W.12	No. of households with other water supply (borehole, spring, rain-water tank etc)		
W.13	No. of households with no water supply		
	Total No. of households (must agree to total No. of households in municipal area -G.3)	9,056	9,780

Summary of Water FBS Provided
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete W.13 only, Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
W.14	FBS provided by municipality (incl. wholly owned entities)	9,056	4,234,947	9,599	4,489,045	10,174	4,758,388
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	9,056	4,234,947	9,599	4,489,045	10,174	4,758,388
	Cost per HH per annum		468		468		468

Detail of Water FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Water FBS Provided by another municipality
 (select the demarcation code from list for each municipality that provides Water FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
W.15	FBS provided by							
W.16	FBS provided by							
W.17	FBS provided by							
W.18	FBS provided by							
W.19	FBS provided by							
W.20	FBS provided by							
W.21	FBS provided by							
	TOTAL		0	0	0	0	0	0

Water FBS Provided By Public Entity
 (Complete each one applicable)

W.22	FBS provided by Water Board							
W.23	FBS provided by DWAF							
W.24	FBS provided by Other							
	TOTAL		0	0	0	0	0	0

W.25 **Water FBS Provided by Private Entity**
 (Includes Public Private Partnerships (PPP))

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FREE BASIC SERVICES FOR SANITATION - SEWERAGE 2009/10 Budget Return

	2009/10	2010/11	2011/12
S.1	Are you authorised to provide the service	Yes	
S.2	How is sanitation generally billed to the consumer (separate tariff of part of another)	Sanitation Tariff	
S.3	How is Free Basic Service for Sanitation Provided	Sanitation Tariff	
Method of identifying poor households (choose Y or N for each of the options below)			
S.4	Technical targeting (in terms of systems in place, e.g. prepaid meter)	No	
S.5	Application by customer (usually related to poverty measurement)	Yes	
S.6	Free basic to all households, increase rates for higher usage)	Yes	
S.7	Geographic targeting (e.g. poor areas)	Yes	
S.8	No. of households with flush toilet (connected to sewerage)	7,666	8,693
S.9	No. of households with flush toilet (with septic tank)	745	804
S.10	No. of households with chemical toilet		
S.11	No. of households with pit latrine (ventilated or not)	126	75
S.12	No. of households with bucket latrine	519	208
S.13	No. of households with other toilet provisions		
S.14	No. of households with no toilet provisions		
	Total No. of households (agrees to total No. of households in municipal area - G.3)	9,056	9,780

Summary of Sanitation FBS Provided
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete S.13 only. Other values will populate from detail)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
S.15	FBS provided by municipality (incl. wholly owned entities)	4,000	4,666,560	4,200	4,946,554	4,452	5,243,347
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	4,000	4,666,560	4,200	4,946,554	4,452	5,243,347
	Cost per HH per annum		1,167		1,178		1,178

Detail of Sanitation FBS from Other Providers
 (HH = No. of HH receiving FBS, Cost = cost of providing FBS)
 (Select whether Service Agreement has been signed or not)
 2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available

Sanitation FBS Provided by another municipality
 (select the demarcation code from list for each municipality that provides Sanitation FBS in your municipal area)

	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
S.16	FBS provided by							
S.17	FBS provided by							
S.18	FBS provided by							
S.19	FBS provided by							
S.20	FBS provided by							
S.21	FBS provided by							
S.22	FBS provided by							
	TOTAL		0	0	0	0	0	0

Sanitation FBS Provided By Public Entity
 (Complete each one applicable)

S.23	FBS provided by Water Board						
S.24	FBS provided by DWAF						
S.25	FBS provided by Other						
	TOTAL		0	0	0	0	0

Sanitation FBS Provided by Private Entity
 (Includes Public Private Partnerships (PPP))

S.26							
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FREE BASIC SERVICES FOR ELECTRICITY / ENERGY (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10
E.1	Monthly unit used for definition of free basic service for Electricity
E.2	Free monthly units for electricity (enter a number corresponding to the unit above)
E.3	Method of identifying poor households (choose Y or N for each of the options below)
E.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)
E.4	Application by customer (usually related to poverty measurement)
E.5	Free basic to all households, increase rates for higher usage
E.6	Geographic targeting (e.g. poor areas)
	Do you provide free basic energy for (select Yes or No for each. multiple allowed.)
E.7	Coal
E.8	Gas
E.9	Paraffin
E.10	Candle
E.11	Solar
E.12	Other

Summary of Electricity / Energy FBS Provided							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete E.13 only, Other values will populate from detail)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
		2009/10		2010/11		2011/12	
		Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.13	FBS provided by municipality (incl. wholly owned entities)	3,541	1,766,172	3,705	1,808,580	3,917	1,843,381
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	459	225,828	495	302,940	535	394,830
	Total FBS benefits in Municipal area	4,000	1,992,000	4,200	2,111,520	4,452	2,238,211
	Cost per HH per annum		498		503		503

Detail of Electricity / Energy FBS from Other Providers								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)								
(Select whether Service Agreement has been signed or not)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
Electricity / Energy FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Electricity / Energy FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
E.14	FBS provided by							
E.15	FBS provided by							
E.16	FBS provided by							
E.17	FBS provided by							
E.18	FBS provided by							
E.19	FBS provided by							
E.20	FBS provided by							
	TOTAL		0	0	0	0	0	0

Electricity / Energy FBS Provided By Public Entity								
(Complete each one applicable)								
E.21	FBS provided by Eskom	Yes	459	225,828	495	302,940	535	394,830
E.22	FBS provided by Non-Grid Provider	No						
E.23	FBS provided by Other	No						
	TOTAL		459	225,828	495	302,940	535	394,830
E.24	Electricity / Energy FBS Provided by Private Entity							
	(Includes Public Private Partnerships PPP)							

FREE BASIC SERVICES FOR REFUSE - SOLID WASTE (completed by category A and B municipalities only) 2009/10 Budget Return

	2009/10	2010/11	2011/12
R.1	How is refuse generally billed to the consumer (separate tariff of part of another)		
	Refuse Tariff		
R.2	How is Free Basic Service for refuse Provided		
	Refuse Tariff		
	Method of identifying poor households (choose Y or N for each of the options below)		
R.3	Technical targeting (in terms of systems in place, e.g. prepaid meter)		
	No		
R.4	Application by customer (usually related to poverty measurement)		
	Yes		
R.5	Free basic to all households, increase rates for higher usage)		
	Yes		
R.6	Geographic targeting (e.g. poor areas)		
	Yes		
R.7	No. of households with refuse removed at least once a week	9,056	9,780
R.8	No. of households with refuse removed less than once a week		
R.9	No. of households using communal refuse dump		
R.10	No. of households using own refuse dump		
R.11	No. of households with other rubbish disposal		
R.12	No. of households with no rubbish disposal		
	Total No. of households (must agree to total No. of households in municipal area - G.3)	9,056	9,780

Summary of Refuse FBS Provided							
(HH = No. of HH receiving FBS, Cost = cost of providing FBS, Complete R.13 only, Other values will populate from detail)							
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available							
	2009/10		2010/11		2011/12		
	Number HH	Cost R	Number HH	Cost R	Number HH	Cost R	
R.13	FBS provided by municipality (incl. wholly owned entities)	4,000	2,910,240	4,200	3,084,854	4,452	3,269,946
	FBS provided by another Municipality	0	0	0	0	0	0
	FBS provided by public entities and private institutions	0	0	0	0	0	0
	Total FBS benefits in Municipal area	4,000	2,910,240	4,200	3,084,854	4,452	3,269,946
	Cost per HH per annum		728		734		734

Detail of Refuse FBS from Other Providers								
(HH = No. of HH receiving FBS, Cost = cost of providing FBS)								
(Select whether Service Agreement has been signed or not)								
2009/10 figures mandatory, leave 2010/11 and 2011/12 blank if information not available								
Refuse FBS Provided by another municipality								
(select the demarcation code from list for each municipality that provides Refuse FBS in your municipal area)								
	Demarcation Code	Agreement Signed (Y/N)	2009/10		2010/11		2011/12	
			Number HH	Cost R	Number HH	Cost R	Number HH	Cost R
R.14	FBS provided by							
R.15	FBS provided by							
R.16	FBS provided by							
R.17	FBS provided by							
R.18	FBS provided by							
R.19	FBS provided by							
R.20	FBS provided by							
	TOTAL		0	0	0	0	0	0
R.21	Refuse FBS Provided by Private Entity							
	(Include Public Private Partnerships PPP)							

M. PROPERTY RATES **2009/10 Budget Return**

This information is being collected to assess readiness for implementation of the proposed new legislation on property rates
 Please complete each section applicable.
 Where a drop down list is provided, please select one of the alternatives.
 All numbers to be expressed as whole numbers except FTEs and Rates in the Rand
 Full Time Equivalent (FTE) should be expressed to one decimal place and takes into account full time and part time staff
 Rates in the Rand should be expressed to 6 decimal places maximum

GENERAL	
Are municipal by laws in place to give effect to rates policy ? (Y/N)	Yes
Is a municipal valuer appointed? (Y/N)	Yes
Number of assistant valuers used (Full Time Equivalent - FTE - expressed as a fraction)	2.0
Number of data collectors used (FTE)	10.0
Number of internal valuers used (FTE)	0.0
Number of external valuers used (FTE)	3.0
Number of additional valuers required to implement new system (FTE)	0.0
Is a valuation appeal board established? (Y/N)	No
How long will it take to implement a new valuation role? (select one)	12 months
Is the residential rate used to determine rate for other categories? (Y/N)	Yes

Summary for All Property Categories	
Total number of properties	10,506
Total Value used for rating 2009/10 (Rand)	0
Total Land Value 2009/10 (Rand)	0
Total Value of Improvements 2009/10 (Rand)	0
Total Market Value 2009/10 (Rand)	992,796,791,300
Total Rate Revenue Budget 2009/10 (Rand)	16,372,000
Total Rate Revenue Expected to Collect 2009/10 (Rand)	15,880,840
Expecteded Collection Rate 2009/10 (%)	97.00%
Total Rate Revenue Budget 2008/09 (Rand)	10,153,175
Total Rate Revenue Expected to Collect 2008/09 (Rand)	9,950,111
Expected Collection Rate 2008/09 (%)	98.00%

PROPERTY RATES BY CATEGORY		2009/10 Budget Return			
	Residential	Vacant Land	Business & Commercial	Industrial	
Do you currently levy property rates on this category? (Y/N)	Yes	Yes	Yes	Yes	
Total number of properties for category	6,835	1,920	550	28	
Are all properties currently valued? (Y/N)	Yes	Yes	Yes	Yes	
Estimated number of properties not valued. (answer if N to above)	0	0	0	0	
Number of Appeals in 2008/09	457	0	5	0	
Number of supplemental assessments	0	0	0	0	
Number of Appeals finalised in 2008/09					
Years since last valuation (select one)	>5	>5	>5	>5	
Frequency of valuation (select one)	4	4	4		
Method of valuation used for category (select one)	Market Value	Market Value	Market Value	Market Value	
Base of valuation (select one)	Land & Improvements	Land & Improvements	Land & Improvements	Land & Improvements	
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	No	No	No	No	
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No	No	No	No	
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform	Uniform	Uniform	Uniform	
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.012000	0.012000	0.012000	0.012000	
Total Value used for rating 2009/10 (Rand)					
Total Land Value 2009/10 (Rand)					
Total Value of Improvements 2009/10 (Rand)					
Total Market Value 2009/10 (Rand)	991,752,922,800	1,043,868,500			
Exemptions/reductions/rebates (based on)	Combination	Combination	Combination	Combination	
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)	2,280,000	562,000			
Total Rate Revenue Budget 2009/10 (Rand)	12,797,099	782,901			
Total Rate Revenue Expected to Collect 2009/10 (Rand)	12,797,099	782,901	98	95	
Expected Collection Rate 2009/10 (%)	100.00%	100.00%	98.00%	95.00%	
Total Rate Revenue Budget 2008/09 (Rand)	5,236,695		1,879,961		
Total Rate Revenue Expected to Collect 2008/09 (Rand)	5,296,660		1,919,493		
Expected Collection Rate 2008/09 (%)	101.15%	0.00%	102.10%	0.00%	

PROPERTY RATES BY CATEGORY		2009/10 Budget Return			
	Public benefit organizations (i.e. Private schools, churches	State-owned	Communal land/State trust land	Public service infrastructure	
Do you currently levy property rates on this category? (Y/N)	Yes	Yes	Yes		
Total number of properties for category	41	32	5		
Are all properties currently valued? (Y/N)	Yes	Yes	Yes	No	
Estimated number of properties not valued. (answer if N to above)	0	0	0		
Number of Appeals in 2008/09	0	0	0	0	
Number of supplemental assessments	0	0	0	0	
Number of Appeals finalised in 2008/09					
Years since last valuation (select one)	>5	>5	>5	>5	
Frequency of valuation (select one)			4	4	
Method of valuation used for category (select one)	Market Value	Market Value	Market Value	Market Value	
Base of valuation (select one)	Land & Improvements	Land & Improvements	Land & Improvements	Land & Improvements	
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	No	No	No	No	
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No	No	No	No	
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform	Uniform	Uniform	Uniform	
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.012000	0.012000	0.012000	0.012000	
Total Value used for rating 2009/10 (Rand)					
Total Land Value 2009/10 (Rand)					
Total Value of Improvements 2009/10 (Rand)					
Total Market Value 2009/10 (Rand)					
Exemptions/reductions/rebates (based on)	Combination	Combination	Combination	Combination	
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)					
Total Rate Revenue Budget 2009/10 (Rand)					
Total Rate Revenue Expected to Collect 2009/10 (Rand)	50	100	100	50	
Expected Collection Rate 2009/10 (%)	50.00%	100.00%	100.00%	50.00%	
Total Rate Revenue Budget 2008/09 (Rand)		3,258,494			
Total Rate Revenue Expected to Collect 2008/09 (Rand)		3,327,014			
Expected Collection Rate 2008/09 (%)	0.00%	102.10%	0.00%	0.00%	

PROPERTY RATES BY CATEGORY	2009/10 Budget Return		
	Agricultural	Mining Properties	Other
Do you currently levy property rates on this category? (Y/N)	Yes	No	
Total number of properties for category	1,094	1	
Are all properties currently valued? (Y/N)	Yes	Yes	
Estimated number of properties not valued. (answer if N to above)		0	
Number of Appeals in 2008/09	0	0	
Number of supplemental assessments	0	0	
Number of Appeals finalised in 2008/09			
Years since last valuation (select one)	>5	>5	
Frequency of valuation (select one)	4	4	
Method of valuation used for category (select one)	Market Value	Market Value	
Base of valuation (select one)	Land & Improvements	Land & Improvements	
Do you use a combination of rating types - uniform, variable, flat, other? (Y/N)	No	No	
Do you use a flat rate as part of your indigent policy to target lower valued properties? (Y/N)	No	No	
Other than the flat rate (above) is the balance rated by uniform rate or variable rate? (select one)	Uniform	Uniform	
Most common rate (average rate - cents in the Rand. Eg 10.26 cents in the Rand is 0.1026)	0.012000	0.012000	
Total Value used for rating 2009/10 (Rand)			
Total Land Value 2009/10 (Rand)			
Total Value of Improvements 2009/10 (Rand)			
Total Market Value 2009/10 (Rand)			
Exemptions/reductions/rebates (based on)	Combination	Combination	
Budgeted Income forgone 2009/10 through exemptions/reductions/rebates (Rand)			
Total Rate Revenue Budget 2009/10 (Rand)			
Total Rate Revenue Expected to Collect 2009/10 (Rand)	100	95	
Expected Collection Rate 2009/10 (%)	100.00%	95.00%	0.00%
Total Rate Revenue Budget 2008/09 (Rand)			
Total Rate Revenue Expected to Collect 2008/09 (Rand)			
Expected Collection Rate 2008/09 (%)	0.00%	0.00%	0.00%

M. COMPLETED BY:	
Name:	M.F. MANUEL
Designation:	CHIEF FINALNCIAL OFFICER
Telephone number:	053 631 9100
Cell number:	082 317 2841
Your reference number:	2016
Who to contact in your absence:	S.MAKALENI