



Emthanjeni Local Municipality

Process plan for 2009/10 IDP Review

<ul style="list-style-type: none"> • Progress on previous commitments • Institutional analysis in line with PGDS, WSDP, DGDS, DSDF, etc. <p><i>Institutional</i></p> <ul style="list-style-type: none"> ○ Mandate, power and functions ○ Institutional SWOT analysis ○ Institution transformation <p>Spatial development profile Demographic profile Health profile Education and training profile Social development profile Safety and security profile Economic profile Housing profile Land profile Environmental profile Infrastructure profile</p> <ul style="list-style-type: none"> ○ Indebt need analysis ○ Analysis of MEC's comments on IDP ○ Analysis of IDP engagement outcomes ○ Analysis of MEC's comments on IDP ○ Development objectives <ul style="list-style-type: none"> • Formulate Vision and Mission statement of the Council • Review of development objectives ○ Development strategies <ul style="list-style-type: none"> • Review of development strategies and priorities <p><i>Project Identification</i></p>	<ul style="list-style-type: none"> ○ Identification of problems, needs and priorities of community ○ Developed Council's development objectives ○ Developed strategies ○ Compile strategic development plan ○ Alignment of projects to provincial, national and district projects/programmes 	<p>30 December 08</p> <p>before indebt need analysis</p> <p>before indebt need analysis</p> <p>29 November 08</p> <p>29 November 08</p> <p>29 November 08</p>	<p>Manager Development IDP/LED Coordinator</p> <p>Manager Development IDP/LED Coordinator</p>	
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<ul style="list-style-type: none"> ○ Identification of projects in the IDP ○ Link projects to: <ul style="list-style-type: none"> ● Development objective of the Council ● PMS ● Budget ● LG 5 year strategic agenda ● NSDP, PGDS, DGDS, DSDF 	<ul style="list-style-type: none"> ○ Projects are identified ○ EPWP projects identified 	29 November 08	Manager Development IDP/LED Coordinator Department of Public Works	
2 nd round of community consultation <ul style="list-style-type: none"> ○ Outreach campaign to inform the community about the IDP priorities ○ Direct communication to be priorities 		July-August 08 Municipal Budget Week Elderly, Women`s Month activities, Africa Day etc.	Manager Development IDP/LED Coordinator Ward councillors	Communities of De Aar, Britstown and Hanover
Outreach activities: <ul style="list-style-type: none"> ○ Local level marketing to be considered ○ Active multi-media campaign on the IDP IDP 1 st Quarter		September 08 Events Heritage Month, Arbor Week, Tourism Month	Manger Development IDP/LED Coordinator Tourism Officer	
Consult with Ward Committees Ward 1-7 IDP 2 nd Quarter	<ul style="list-style-type: none"> ○ Stakeholder forums ○ Community meetings 	Oct-Dec 08 Vuna Awards 16 Days of activism	Manger Development IDP/LED Coordinator	Ward Committees
IDP Review for 08/09	○			
Consultation with IDP Steering Committee	Submit inputs by HOD`s on: <ul style="list-style-type: none"> ○ Annual Financial Budget ○ MIG Projects ○ EPWP ○ All relevant information 	20 November 08 08 January 09 22 January 09 05 February 09	Manager Development IDP/LED Coordinator All HOD	IDP Steering Committee
Ward Input Meetings <ul style="list-style-type: none"> ● All 7 wards 	○ Community input on budget and IDP	14/01/09-26/01/09	Manager Development IDP/LED Coordinator, Steering committee	
Targeted Sectoral Meetings	○ Inputs from different sectors	26/11/08-08/12/08 &	Manager Development	

	(Agriculture, religious, youth, women, people with disabilities, tec)	16/01/09-23/01/09	IDP/LED Coordinator Steering committee	
Consultation with IDP Representative Forum 2 nd IDP Rep Forum Meeting	<ul style="list-style-type: none"> ○ Active Public Participation ○ Presentation to the IDP Rep Forum ○ Input meetings ○ Sectoral meetings 	30 January 09	Manager development	IDP Rep Forum
Performance Management Meeting	○	15 October 2008	Mayor Municipal Manager	
Financial draft budget	○ Budget concept (draft)	October – December 08	CFO	
Community IDP Budget input meeting	○	09 October 2008	Mayor, WC, Municipal Manager & CFO	
Intensive IDP Consultations and outreach events IDP 3 rd Quarter	<ul style="list-style-type: none"> ○ Door-to-door ○ Direct consultations as part of the IDP finalization process 	Jan-March 09 Back on projects including back to school, Mid year budget Review, Human Rights Activities , National Imbizo focus week	Ward Councillors Manager Development IDP/LED Coordinator Ward Committees CDW`S	
<ul style="list-style-type: none"> ○ Circulate draft IDP for inputs to: <ul style="list-style-type: none"> ● Shared Services Centre ● IDP Steering Committee ● IDP Rep Forum ● Sector Departments ○ Conduct 3rd IDP Rep Forum 	<ul style="list-style-type: none"> ○ Comments ○ Consultation process to assess budget process and implementation ○ Public participation ○ Present Draft IDP ○ Confirmation of information and projects 	05 February 09	Manager Development IDP/LED Coordinator	SSC IDP Steering Committee IDP Rep Forum Sector Department
Submit draft IDP Adherence of IDP Review timeframe	Working documents	16 February 09	Manager Development IDP/LED Coordinator Manager/ Service Provider(s)	Municipal Manager
IDP Sectoral Meeting with Pixley Ka Seme, Regional governments				
Submit of Revised IDP to the Council for adoption	<ul style="list-style-type: none"> ○ Reviewed IDP adopted by Council ○ Draft to Infr/Dev Comm-16/01/09 ○ 1st draft to Exco – 30/01/09 	End of February to mid March 09	Development Manager Municipal Manager	Council

Community notification of Revised IDP Concept/extracts from the plan are available for public inspection at specified places	<ul style="list-style-type: none"> ○ Comments from all stakeholders ○ Publicize a summary of the Revised IDP 	Timeframes: within 14days after adoption by Council	Development Manager IDP/LED Coordinator	
○ IDP priorities to be publicly declared	○ Community meetings	End of March 09	Manager Development IDP/LED Coordinator	
Submit reviewed IDP to Provincial IDP coordinator	<ul style="list-style-type: none"> ○ Legal compliance ○ Assessment ○ Comments from national and provincial IDP assessment panel 	Timeframes: within 10 days of adoption/ amendment of the plan 31 March 2009	Development Manager	Provincial IDP Coordinator
Community IDP and Budget Report back meetings Report back meetings: ward1-7	<ul style="list-style-type: none"> ○ Business community ○ NGO's ○ Agricultural 	06.04.2009	Mayor, WC, Exco, Councilors, MM & HOD's.	
Submit reviewed and adopted IDP to MEC for Local Government	○ Legal Compliance	12 May 2009	Municipal Manager	Submit reviewed and adopted IDP to MEC for Local Government