

EMTHANJENI MUNICIPALITEIT



SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR THE 2017/2018 FINANCIAL YEAR

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1. INTRODUCTION

The scope of the implementation review will include the following:

Supply Chain Management Implementation Report

The Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003), (the 'MFMA') requires the municipality to have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with 'Supply Chain Management'.

On the 30th May 2005 the Municipal Supply Chain Management Regulations were issued. As a Medium Capacity Municipality Emthanjeni Local Municipality had to comply with the provisions of the Regulations from 01 January 2006. Annually the SCM Policy is revised by Council. The SCM Policy, together with the applicable set of delegations was approved by Council on 29 May 2018 at a legally constituted Council meeting.

Although the MFMA prohibits a Councillor from being a member of a bid committee or any other committee evaluating or approving quotations, bids or tenders the council has an oversight role to ensure that the accounting officer implements all supply chain management activities in accordance with this policy. For the purposes of such oversight the Regulations require that the accounting officer must –

- (a) Within 30 days of the end of each financial year, submit a report on the implementation of the policy to the Council.**

2. The Delegations

The Accounting Officer is responsible for implementing the policy and taking all reasonable steps to ensure that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices.

In terms of this responsibility Council has adopted a full set of delegations which assist in maximising the administrative and operational efficiency. The delegations also provide adequate checks and balances in the municipalities Supply Chain Management function. According to Section 79 and 106 of the MFMA delegations and sub-delegations in terms of sub-section 1 must be in writing.

The Accounting Officer has delegated powers and duties to directors as prescribed by the SCM Policy, these delegations have been conferred in writing between the individuals (CFO, MFS and all Accountant). There are also minor sub-delegations in place in terms of individual officials' job description but these sub-delegations have not been conferred in writing between the parties as is prescribed by the policy. The municipality has duly implemented the Bid Committee system, also with the proper written delegations.

The undertaking by the Supply Chain Management Unit to exercise a thorough identification of the powers and the duties of officials to determine the relevant levels for sub-delegations to the incumbents and compile written delegations and have implemented this system of written delegations in terms of the legislation by the 1st of October 2007 has been reached.

SCM reports are submitted to the National and Provincial Treasury as well as the Council and MPAC on a regular basis.

Progress on the implementation will be provided on an ongoing basis through the quarterly reports.

3. Organisational Structure

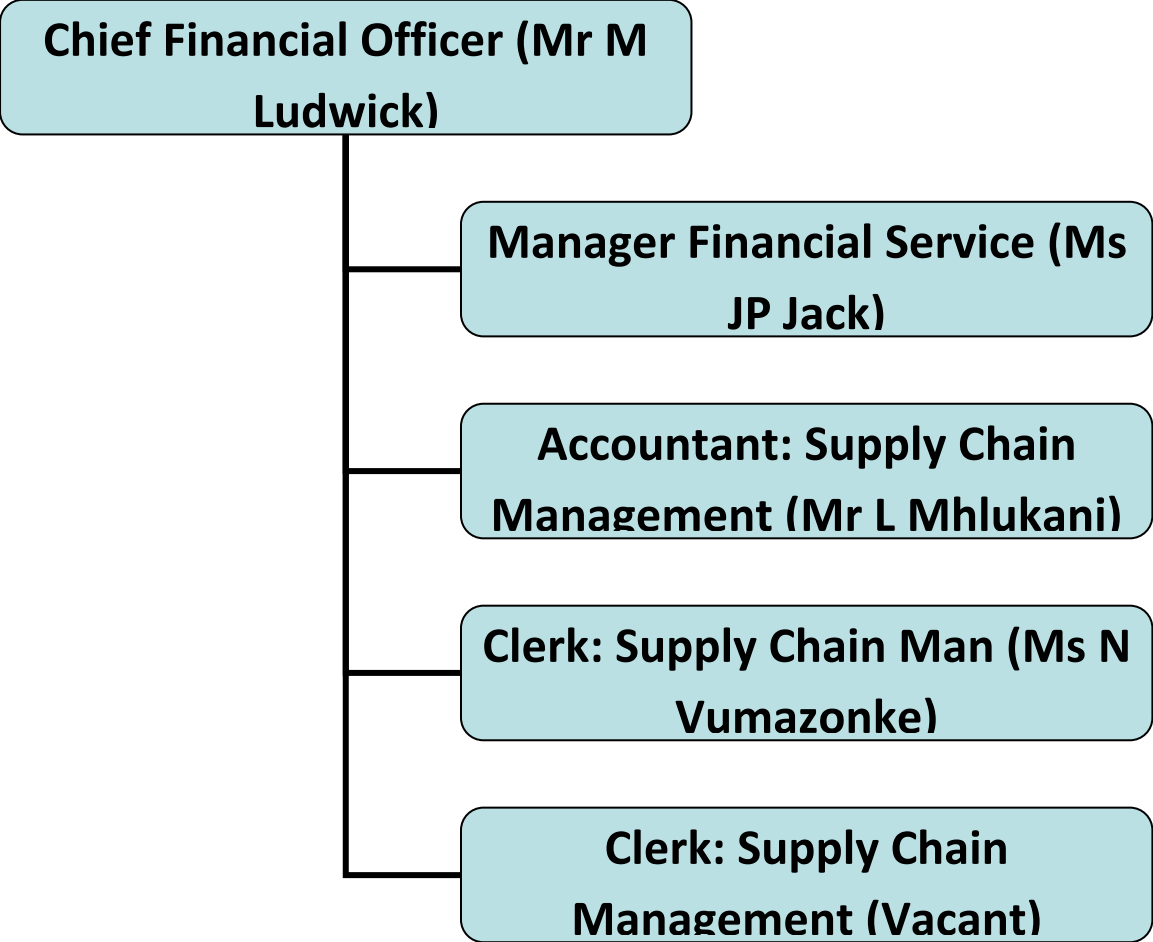
In terms of Paragraph 7 of the Municipal Supply Chain Management Regulations (MSCMR) the municipality must establish a Supply Chain Management Unit (SCMU) to implement its supply chain management policy. The SCMU operates under the direct supervision of the Chief Financial Officer (CFO) or may be delegated to an official in terms of Section 82 of the MFMA.

However the SCM Accountant and staff reports directly to the Manager Financial Services.

With all the challenges facing the SCM unit, procurement is being done centrally and the SCM unit functioning under enormous strain especially considering that we short staffed due to the departure of another clerk in January 2018.

As the Supply Chain Unit Accountant we will recommend to the Chief Financial Officer that we get an additional staff in a form of the existing contractual interns who will be in supply chain unit to assist with load.

The organizational structure within the unit is set out as follows:



During the reporting period, the staff complement that performed the duties and functions in terms of the SCM policy were as follows:

Chief Financial Officer -	Supply Chain Management Practitioner Co-ordinates and controls the implementation of the Policy
Manager of Financial Services -	Supply Chain Management Practitioner Co-ordinates and controls the implementation of the Policy
Accountant: Supply Chain Management -	Implementation of the policy Supervise the implementing staff Processing of all procurement
Clerks: Supply Chain Management -	Processing of all procurement

This structure ensures that proper mechanisms and separation of duties in the supply chain management system are in place to minimise the likelihood of fraud, corruption, favouritism and unfair and irregular practices. The Chief Financial Officer is responsible for the administration and the implementation of the SCM policy and interchangeably takes part in the Bid Committee system.

4. Competency Levels of the Supply Chain Management Unit

Supply Chain Management Accountant attend a course on Supply Chain and submitted a (POE) , course was held in Kimberley Provincial Treasury Office from 22 January 2018 to 26 January 2018 it was facilitated by National School of Governance.

Furthermore the Supply Chain Unit Accountant and Clerk was exposed to training during the financial year 2017/2018 to mention one training organised by Department of Trade and Industry on Local Content and Production. Representatives of the Northern Cape Provincial Treasury are on hand in providing training on supply chain, assets, record management, CIBD, Local Content and Production and National Treasury contracts.

5. Demand Management

5.1 Preferred Suppliers Database

In terms of the Municipal Financial Management Act (MFMA) (Act 56 of 2003) the Emthanjeni Local Municipality is required to have a Preferred Suppliers Database.

However Purchases for goods and services for all the Municipality since 2015/16 Financial Year shall be made through the Central Suppliers Database (CSD). The Emthanjeni Local Municipality is using the Central Suppliers Database (CSD) and requested all current as well as interested suppliers to register on the database.

The Central Suppliers Database in an online web based system and anyone doing business with Municipality should register online. Emthanjeni Local Municipality has made efforts e.g. Workshops to assist businesses to register online on CSD and this is happening on a day to day as the office of SCM Unit is assisting individuals to register their businesses on the CSD.

5.2 Supply Chain Management processes

The following thresholds are currently being adhered to in order to support the strategic and operational commitments of the Municipality:

(a) For procurement to a value of R1 000 (VAT included)

- One quotation will be required
- The supplier is selected and appointed on a rotation basis, provided that the parts or repairs are supplied immediately
- Normal stock items: the buyer will re-order at the agreed minimum stock level
- For the purchasing of non-stock items authorization is required in accordance with the delegations

(b) For procurement of values between R1 001 and R2 000 (VAT included)

- One quotations will be required
- The supplier is selected and appointed on a rotation basis, provided that the parts or repairs are supplied immediately
- Normal stock items: the buyer will re-order at the agreed minimum stock level
- For the purchasing of non-stock items authorization is required in accordance with the delegations

(c) For procurement of values between R2 001 and R10 000 (VAT included)

- Two written quotations will be required
- The supplier is selected and appointed on a rotation basis, provided that the parts or repairs are supplied immediately
- Normal stock items: the buyer will re-order at the agreed minimum stock level
- For the purchasing of non-stock items authorization is required in accordance with the delegations

(d) For procurement of values between R10 001 and R200 000 (VAT included)

- Three formal written quotations will be required
- The CFO will appoint the supplier on a rotation basis, depending on the urgency and delivering period
- All requirements in excess of R30 000 must be advertised for at least 7 days on the website and an official notice board of Emthanjeni Local Municipality
- The CFO will approve all purchases above R100 000

(e) For procurement above R200 000 (VAT included) and long term contracts

Goods and services are procured by way of a competitive bidding process for-

- procurement above a transaction value of R200 000 (VAT included); and
- the procurement of long term contracts.

The development of efficient and effective Procurement Procedures was set as a prime objective. This goal, although it is an ongoing process, has been reached.

6. The Bid Committee System

The Bid Committee system for competitive bids has been actively applied within the municipality over the past financial year. Officials are still being invited on an ad-hoc basis to participate in the committees as and when required, but with written delegations in order to participate in the committees.

6.1 The bid specification committee

The bid specification committee compiles the specifications for the procurement of goods or services by the municipality.

The committee is appointed by the Accounting Officer and must be composed of one or more officials of the municipality, preferably a Supply Chain Management Practitioner and the manager responsible for the function involved, and may when regarded appropriate by the Accounting Officer, include external specialist advisors.

The relevant Director is normally the chairperson of the Specifications Committee

The current members of the Bid Specification Committee are:

Standing Members

LM De Leeuw
D Minnaar
P Claaste
H Joka

Advisors to the Specification Committee as Specialised Function as per specific tender that relates to a particular Directorate.

Finance Directorate	:	MF Manuel & M Ludwick
Corporate Services	:	T Msengana, S Mvandaba & M Jack
Community Services	:	MR CP Appies
Infrastructure Services	:	M Owies, W Lubbe, FD Taljaard, S Mgijima

6.2 The bid evaluation committee

The bid evaluation committee is appointed by the Accounting Officer and must as far as possible be composed of –

- One or two senior managers from the departments requiring the goods or services;
- Supply Chain Management Practitioner / Controller
- Tender Secretariat
- Internal Auditor

The current members of the Bid Evaluation Committee are:

Ms P Jack
M Jack
FD Taljaard
CP Appies
N Vumazonke

6.3 The bid adjudication committee

The bid adjudication committee may consist of:

- The Chief Financial Officer
- Supply Chain Accountant
- Director
- Tender Secretariat
- Technical Expert in the relevant field who is an official, if such an expert exists

The Bid Adjudication Committee has been fully functional and has been involved in all bids exceeding R 200 000 and due to a conservative approach even awards to a lesser value. The Bid Adjudication Committee recommends to the Accounting Officer, the successful Bidder. The Accounting Officer has the discretion to ratify or rejects the recommendation of the Bid Adjudication Committee.

The current members of the Bid Adjudication Committee are:

MF Manuel/ M Ludwick
M Owies
T Msengana
LC Mhlukani

Bids recommended by the Bid Adjudication Committee and awarded by the Accounting Officer.

The following bids were recommended by the Bid Adjudication Committee and awarded by Accounting Officer in terms of the SCM Policy and the Preferential Procurement Policy for the 2017/2018 financial year:

BIDS RECOMMENDED BY BID ADJUDICATION COMMITTEE AND AWARDED BY THE ACCOUNTING OFFICER DURING 2017/2018 FINANCIAL YEAR.

PROJECT DESCRIPTION	PROJECT NO.	ADJUDICATION DATE	BIDDERS	BID AMOUNTS	RESPONSIVE BIDDERS	BID POINTS SCORED	Bids Awarded to/Successful Bidder
Refurbishment of De Aar Boreholes and Pump Station	S32	13 October 2017	Lubicon Civils (Pty) Ltd	R 6 382 232	S32 (Lubicon Civils)	N/A	Lubicon Civils (Pty) Ltd
Upgrade and Construction of Sewer Reticulation System and Pump Station in Britstown	S32	13 October 2017	Lubicon Civils (Pty) Ltd	R 13 820 597.88	S32 (Lubicon Civils)	N/A	Lubicon Civils (Pty) Ltd
Upgrading and Construction of Stormwater System in Emthanjeni Municipality: Phase 1	S32	13 October 2017	DownTouch Investments	R 21 327 344.49	S32 (Downtouch)	N/A	DownTouch Investments
Provision of Traffic Speed Enforcement	S32	4 September 2017	Traffic Violation Solutions	Cost Structure its per Traffic Fine	S32 (Traffic Solutions0	N/A	Traffic Violations Solutions (Pty) Ltd

Procurement above R30 000 and less than R200 000 where formal written quotations were invited. The following SCM Notices were advertised for at least seven days on the municipal website and official notice board of the municipality during the 2017/2018 financial year. These notices were evaluated against the 80/20 bid principle.

In cases where less than three quotations were received for any procurement, these procurement will form part of the detail summary list of deviation register (list). These deviations were tabled to Council on monthly basis. Detail of deviations are as follows:

SCM Web N+A1:L16 notices - Request For Quotations (R30 000 to R200 000)											
FINANCIAL YEAR:01 July 2017 to 30 June 2018											
Notice No	Description	Owner	Date Published	Closing Date	On Website (Yes/No)	Bids Received		Deviation Required (Yes/No)	Awarded to	Order No	Payment Reference
						Bidder	Amount				
Notice 39/2017	Purchase of Airdac 10mm and 4mm	S. Mgjijima	28-Jul-17	04-Aug-17	Yes	1. Hemming Trading 2. ISJX Construction 3. Qabelaphezulu Construction.	1.) R 186 516 (2) R 218 082 (3) R 200 500	No	Hemming Trading	D1019057	EB069221
Notice 40/2017	Purchase and Installation of LED 3 Aspect light and 2 Aspect	S. Mgjijima	07-Aug-17	24-Aug-17	Yes	1. Khumo Chilo (Pty) Ltd 2. TTS Diamond 3. ISJX Contractors and Trading	1.) R 192 019,00 (2). R 182 133,08 (3). R 213 750,00	No	TTS Diamond	D1019071	EB069403
Notice 41/2017	Supply and Installation of 90 cubic metres of laminating wooden floor in committee room	MF Manuel	07-Aug-17	17-Aug-17	Yes	1.) Pabalo General Trading (2) Mokoena Construction	1.) R 74 700 (2) R 95 700	No	Phabalo General Trading	D1019006	EB069094
Notice 42/2017	Supply and Installation of laminating wooden floor in expenditure room		07-Aug-17	17-Aug-17	Yes	1) Bhuli Trading (2) Phehla Umsebenzi Trading	1) R 48 750 (2) R 61 980	No	Bhuli Trading	D1019067	EB069133
Notice 43/2017	Prepaid Electricity Meters	S. Mgjijima	01-Sep-17	08-Sep-17	Yes	1. NB Mechanical 2. Walala Wasala Construction 3. Mampe Group (Pty)Ltd	1.) R 181 075.32 (2.) R 201 295.00 (3) R 193 700.00	No	NB Mechanical	D1019027	
Notice 44/2017	Replacement of Plessey type meters (PT meters) in de aar	S. Mgjijima	01-Sep-17	08-Sep-17	Yes	1.) NLS Enterprise (Pty) Ltd (2.) ISJX General Contractors (3.) R Mzozu Trading Enterprise	1.) R 192 000 (2) R 218 880 (3) R 246 240	No	NLS Enterprise	D1019097	EB069576
Notice 45/2017	Concrete Kerbs	W. Lubbe	07-Sep-17	18-Sep-17	Yes	1) Mobicast	1) R 183 240.18	No	Mobicast	D1019761	EB069763
Notice 46/2017	G1 Base Course					1) Stone Crushers	1) R 193 116.00	No	De Aar Stone Crushers	D1019179	EB69563
Notice 47/2017	G1 Base Course	W. Lubbe	07-Sep-17	18-Sep-17	Yes	1) Tosas	1) R 183 027.00	No	Tosas	D1019778	EB069778
Notice 49/2017	Renovations at Hennie Liebenberg Junior Library	L. Thomas	11-Oct-17	19-Oct-17	Yes	1.) Themba Holdings (2.) Pixley Building safe construction	1. R 201 840.00 (2.) R 188 795.00	No	Pixley Building safe construction	D1019394	EB069771
Notice 50/2017	Repalcement of Plastic Tiles with Ceremic Tiles at Libra Library	L. Thomas	11-Oct-17	19-Oct-17	Yes	1.) Themba Holdings (2.) Inkunzi Enterprise	1. R 47 040.00 (2.) R 46 250.55	No	Inkunzi Enterprises	D1019314	EB069723
Notice51/2017	Renovations at WM Scheffers Library	L. Thomas	11-Oct-17	19-Oct-17	Yes	1.) Boitumelo Naledi Construction	2. R 82 573.00	No	Boitumelo Naledi	D1019315	EB069557
Notice 53/2017	Supply and Delivery of 200Cubit metre of grass	P Claaste	11-Oct-17	19-Oct-17	Yes	1.) Irrigation Equipment Suppliers	1.) R 86 640.00	No	Irrigation Equipment Suppliers	D1019296	EB069753
Notice 54/2017	Quotation for the Purchase of Prepaid Electricity Meters	T.S Mgjijima	14-Nov-17	24-Nov-17	Yes	1) Emisanang Business Holding 2) Hemming Trading 3) Phoki Construction	1) R 195 700.00 2) R201855.50 3) R200010.00	Yes	Emisanang Business Trading (Replaced by Mzozu Trading	D1019703	
Notice 54/2017	Removal of Damaged Ceiling and Installation of a New one at Hanover Library	L. Thomas	11-Oct-17	19-Oct-17	Yes	1.) Themba Holdings	1.) 83 725.00	No	1.) Themba Holdings	D1019267	EB069503
Notice 56/2018	Quotation for Supply and Delivery of office equipment and tools	P Jack	04-Jan-18	16-Jan-18	Yes	1) M13 Construction Pty (Ltd)	1) R 196 119.90	No	M13 Construction Pty Ltd	D1019438	EB070276
Notice56/2017	Computer Office Equipment	MF Manuel	14-Nov-17	24-Nov-17	No	1.) Luvuyo and Mihle Property and Services	1.) R 105 866.64	No	Luvuyo and Mihle	D1019349	EB069464
Notice 1/2018	Strategic Planning session for emthanjeni Local Municipality	TW Msengana	16-Feb-18	28-Feb-18	Yes	1) Altimax (2) HTB Consulting (3) Masilakhe Investments	1) R 306 000 (2) R 70 000 (3) R 109 500,00	No	HTB Consulting	D1019586	EB070271
Notice 2/2018	Supply of steel/plastic Trestle Table heavy Duty:Public Amenities	TW Msengana	19-Mar-18	02-Mar-18	yes	1) De Aar Boek and SkryfBehoefes (2) CFM Traders (3) Sisterwood Trading and Investments	1.) R 81 000 (2) R 81 000 (3) R 48 000	No	Sisterwood Trading Investment	D1019631	EB070263
Notice3/2018	Supply of Mac steel Charcoal chairs:Public Amenities DeAar	TW Msengana	19-Feb-18	02-Mar-18	Yes	1.) De Aar Boek and SkryfBehoefes (2.) CFM Traders (3.) Sisterwood Trading Investment	1.) R 192 500 (2.) R 192 500 (3.) R 94 500,00	No	Sisterwood Trading Investment	D1019632	EB070263
Notice 4/2018	Manufacturing of Steel Frames Covered with Steel Mesh 29 Windows:Public Amenities De Aar	TW Msengana	18-Feb-18	02-Mar-18	Yes	1.) DCM holdings (2.) Pixley Building Safe Construction	1.) R 30 358,75 (2.) R 68 510,00	No	DCM Holdings	D1019638	
Notice 5/2018	Bitumen Drums	W. Lubbe	31-May-18	11-Jun-18	No	1.) Bemuca Trading (2) Tosas (3) Kloe Food Distribution	(1) R 210 000.00 (2) R 199 180.00 (3) R 299 400.00	No	Tosas	D1019761	

7. Minor Breaches and Deviations

7.1 Minor breaches of procurement processes

The Supply Chain Management Policy states in Paragraph 39(1)(b) that: “The accounting officer may ratify minor breaches of the procurement processes by an official or committee acting in terms of delegated powers or duties which are purely of a technical nature”

7.2 Deviations from Procurement Process

The Supply Chain Management Policy states in Paragraph 39(1)(a): “The accounting officer may dispense with the official procurement processes established by this policy and may procure any required goods or services through any convenient process, which may include direct negotiations, but only –

- (i) in a emergency;
- (ii) if such goods or services are produced or available from a single provider only;
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes”

A detailed schedule of all the minor breaches & deviations were approved by the Accounting Officer during the 2017/2018 financial year. These were also adopted by the Executive Committee and MPAC. Please see ANNEXURE A

8. Awards to Close Family Members of Persons in the Service of the State

In terms of Regulation 45 of the Supply Chain Management Regulation, awards to close family members of persons in the service of the state must disclose particulars of awards of more than R 2000 in the Annual Financial Statements.

No bids were awarded to a person who is a family member of a person in the service of the state.

Awards to Persons in the Service of the State

In terms of Council's Supply Chain Management Policy, Paragraph 49, the municipality is prohibited from doing business with any person in the service of the state.

No bids were awarded to a person in the service of the state.

9. Logistics, Disposals and Risk Management

The SCM unit must provide an effective system to ensure the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, vendor performance, maintenance and contract administration as well as provide for an effective method of disposal and letting of assets which is inclusive of redundant and obsolete stock. Such systems must also have in place mechanisms to identify, consider and avoid potential risk in the SCM system.

Sec 40 Municipal Supply Chain Management Regulations: Disposal Management provides for an effective system of disposal management for the disposal or letting of assets, including unserviceable, redundant or obsolete assets.

No Immovable Assets were disposed this Financial Year 2017/18. And one item of moveable asset was disposed to the amount of R 68 400.00

a. Setting of Inventory Levels

The inventory levels are monitored on a regular basis and updated, with the assistance with the Expenditure Department.

b. Inventory Control

At the Time this report was prepared the stock take for the 2017/18 financial year was just being concluded.

c. Placing of Orders

Copies of all orders are kept onsite and outstanding orders are followed up on a regular basis.

d. Receiving and Distribution of Goods

The receipt and distribution of goods are recorded on the accounting system. This enables us to regularly do spot checks on stock as well as a full formal stock take at the end of the financial year.

e. Vendor Performance, Maintenance and Contract Administration

Vendor performance is monitored continuously and problems are promptly addressed. Vendor records are also updated on a regular basis and contract administration are performed regularly to ensure service delivery.

f. Redundant and Obsolete Stock

Redundant and obsolete stock are written off in terms of Council's Asset Management Policy.

g. Mechanisms to identify, consider and avoid potential risk in the SCM System

The potential of risks are identified on a case by case basis when the specifications of a particular requirement are drawn up. Individual transactions are scrutinized by the heads of department with the relevant delegation of authority to ensure compliance with the SCM policy and further scrutiny is placed on the transactions before the payment is made by the office of the CFO.

10. Summary

The implementation of Supply Chain Management in the municipality has become an accepted reality in the municipality.

Projects and procurement is being planned with cognisance of the requirements of the Supply Chain Management legislative framework. However more work should be done in order to improve strategic sourcing to enhance the value the municipality can derive in improved sourcing and supplier development.

The current shortcomings in the implementation of the Supply Chain Management Policy are constantly addressed. Council's SCM policy fully complies with the requirements of the SCM Regulations, and is ideally set to ensure that procurement processes of the municipality is fair, equitable, transparent, competitive and cost effective and comply with the prescriptions of the Municipal Finance Management Act.

“NB: FROM THE 01 JULY 2016 EMTHANJENI LOCAL MUNICIPALITY HAS STARTED IMPLEMENTING THE USE OF CENTRAL SUPPLIERS DATABASE”. AND ON THE 01 APRIL 2017 EMTHANJENI LOCAL MUNICIPALITY HAS STARTED WITH THE IMPLEMENTATION OF NEW PPPFA REGULATIONS.

**I. VISSER
MUNICIPAL MANAGER**

ANNEXURE A

SCM DEVIATION REGISTER - JULY 2017

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
31/05/2017	D1018936	One Stop Coffee Shop	5 049,30	Only two service provider that can provide with quote when purchasing Newspaper and Magazine for Libraries		5 049,30
30/06/2017	D1018937	Funchal	3 301,00	Only two service provider that can provide with quote when purchasing Newspaper and Magazine for Libraries		3 301,00
14/07/2017	Cheque no. 68208	Cash Build	14 451,40	The cheapest supplier doesn't have the whole items that we requested		14 451,40
17/07/2017	Cheque no. 68207	De Aar Bande and Gas	2 130,00	The cheapest supplier doesn't have the whole items that we requested		2 130,00
18/07/2017	D1018927	Dumas Ingenieurswerke	4 503,00	Only service provider that can provide us with engineering work	4 503,00	
18/07/2017	D1018928	SAW Africa	24 636,75	The electrical motor must first be dismantled before they give us a quote	24 636,75	
18/07/2017	D1018932	De Aar Glassworks	3 700,00	Only service provider that can install glasses	3 700,00	
18/07/2017	D1018933	De Aar Glassworks	8 200,00	Only service provider that can install glasses	8 200,00	
19/07/2017	D1018931	Tri-Lectro	27 941,40	Only service provider that can perform this specialised function in our area	27 941,40	
20/07/2017	Cheque no. 68206	Shoprite	20 501,70	Only two service provider that can provide us with quotation when purchasing refreshments		20 501,70
21/07/2017	D1018929	Vera's 4u	8 000,00	The supplier has already supply with sound system and preparation of dinner	8 000,00	
			122 414,55		76 981,15	45 433,40

SCM DEVIATION REGISTER - AUGUST 2017

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
20/06/2017	D1018979	First Technology	122 364,18	The implementation of mscoa required upgrade of municipal server so deviation was required for timeframe	122 364,18	
11/07/2017	Cheque no. 68201	Shoprite	1 407,44	Only two service provider that can provide us with quote when purchasing refreshments		1 407,44
11/07/2017	Cheque no. 68202	Shoprite	2 551,23	Only two service provider that can provide us with quote when purchasing refreshments		2 551,23
18/07/2017	D1018976	Build It	9 796,10	Three quotes were received the cheapest don't have all items that we need		9 796,10
24/07/2017	D1018968	Autolec	4 010,84	Only service provider that can repair weiring of vehicle and electric	4 010,84	
24/07/2017	D1018974	Autolec	1 073,48	Only service provider that can repair weiring of vehicle	1 073,48	
24/07/2017	D1018969	Autolec	2 182,75	Only service provider that repair automotive wiring	2 182,75	
24/07/2017	D1018970	Autolec	1 030,12	Only service provider that can repair hydrolic pipe	1 030,12	
03/08/2017	D1018953	Tri-Lectro	12 391,80	Only service provider that can repair ring feed 22kv	12 391,80	
03/08/2017	D1018952	Tri-Lectro	19 630,80	Only service provider that can refill transformer oil around our rea	19 630,80	
07/08/2017	Cheque no. 68213	Checkers	7 296,69	Only two service provider that can provide us with quote when purchasing refreshments		7 296,69
14/08/2017	D1019042	Super Armature	2 550,18	The electrical motor must first be dismantled before they give us a quote		2 550,18
15/08/2017	D1019041	Dumas Ingenieurswerke	5 472,00	Only service provider that can provide us with engineering work		5 472,00
15/08/2017	D1019040	Prestige Hardware	7 036,30	Three quotes were obtain but the two supplier don't have the same items with the one that is going to supply us		7 036,30
16/08/2017	D1018985	CM Chemicals	4 399,00	Three quotes were received the cheapest provider, provide us with the quality of toilet papers that are not in good condition		4 399,00
28/08/2017	D1019061	CAT Motors	8 036,60	Vehicle is still on warranty on this service provider	8 036,60	
28/08/2017	Req. no. 53974	Khula Motors	2 000,00	Only service provider that can provide us with trailer	2 000,00	
			213 229,51		172 720,57	40 508,94

SCM DEVIATION REGISTER - SEPTEMBER 2017

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
30/08/2017	D1019068	Komatsu	7 568,15	The implementation of mscoa required upgrade of municipal server so deviation was required for timeframe	7 568,15	
31/08/2017	D1019065	Prestige Hardware	3 168,00	Only two service provider that can provide us with building material locally		3 168,00
31/08/2017	D1019066	Dumas Ingenieurswerke	24 049,36	Only service provider engineering work	24 049,36	
04/09/2017	D1019364	Funchal Cafee	5 040,80	Only service provider that can provide us with quote	5 040,80	
04/09/2017	D1019069	Khula Motors	4 670,58	Only service provider that can provide us with quote towing of Mayoral vehicle	4 670,58	
04/09/2017	D1019108	Spectrum Communication	12 943,56	Only service provider that manufacture and supply the parts for telemetry	12 943,56	
06/09/2017	D1019106	Prestige Hardware	2 190,00	Three quotes were receive Prestige has got all items that we need to purchase		2 190,00
06/09/2017	D1019107	Super Armature	11 656,47	The vehicle must first be dismantled before they give us a quote for repairing	11 656,47	
11/09/2017	D1019105	Spectrum Communication	35 237,40	Only service provider that manufacture and supply the parts for telemetry	35 237,40	
12/09/2017	Req. no. 45778	Super Armature	3 636,28	The electrician vehicle must first be dismantled before they give us a quote for repairing	3 636,28	
12/09/2017	D1019166	Build It	2 340,00	Only two service provider that can provide us with building material locally	2 340,00	
13/09/2017	Cheque no. 68242	Checkers	6 068,48	Only two service provider that can provide us with quotation when purchasing refreshments		6 068,48
18/09/2017	D1019102	The Hub Tree	2 560,00	Only two service provider provide us with quotes during PMSevaluation 2016/17		2 560,00
20/09/2017	Req. no. 52818	Autolec	4 800,00	Only service provider that can repair weiring vehicle		
22/09/2017	D1019141	Astron and Alarms	3 897,20	Only service provider that can provide us with alarms	3 897,20	
26/09/2017	D1019140	Urbetech	14 057,56	Only service provider provide us with to set WiFi at Directors homes	14 057,56	
			143 883,84		125 097,36	13 986,48

SCM DEVIATION REGISTER - OCTOBER 2017

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
04/09/2017	D1019260	Bun Clody Guesthouse	4 000,00	Only service provider quoted due to a delay program	4 000,00	
12/09/2017	D1019166	Build It	2 340,00	Only two service provider that can provide us with building material locally		2 340,00
26/09/2017	Cheque no. 68279	Shoprite	1 533,45	Only two service provider that can provide us with quote when purchasing refreshments		1 533,45
28/09/2017	D1019148	Dumas Ingenieurswerke	15 960,00	Only service provider that can provide us with engineering work	15 960,00	
28/09/2017	D1019186	De La Querre Construction	3 615,00	The work was very important and must be done within 5 working days so only service provider quote on that	3 615,00	
03/10/2017	D1019202	Kruiper Spares	10 898,40	Work can only performed by highly trained artisan using correct equipment such hydrolic pressure machine	10 898,40	
03/10/2017	D1019221	Glasfit De Aar	2 549,00	Only two service provider that can quote on installation of windows		2 549,00
03/10/2017	D1019220	Autolec	1 239,16	Only service provider that can provide and repair hydrolic pipe	1 239,16	
05/10/2017	D1019262	Rocla	19 899,84	The only service provider that can provide us with concrete slabs	19 899,84	
09/10/2017	D1019219	Funchal	4 601,30	Only service provider that quoted on processing of purchasing Newspaper and Magazine for Libraries	4 601,30	
12/10/2017	D1019259	Walala Wasala Construction	4 480,00	Only service provider that submitted a quote for finger lunch services required	4 480,00	
13/09/2017	D1019147	Dumas Ingenieurswerke	4 560,00	Only service provider that can provide with engineering works	4 560,00	
16/10/2017	D1019206	Work Dynamic	29 922,00	Only service we requested quote on assessing, verifying and screening of employees of Emthanjeni Municipality	29 922,00	
			105 598,15		99 175,70	6 422,45

SCM DEVIATION REGISTER - NOVEMBER 2017

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
03/11/2017	D1019287	Kimru- IT Logix	6 160,18	Software maintenance lisenre renewal for 2017/18 financial year	6 160,18	
14/11/2017	D1019322	Super Armature Wind Africa	8 603,90	The electrical motor must first be dismantled before they give us a quote	8 603,90	
15/11/2017	D1019365	Trek In Midas	5 000,00	Vehicle CMS 115 NC is being repair at this supplier and this amount in an access fee for damage	5 000,00	
15/11/2017	D1019316	UTD Consulting	18 137,40	Service provider that developed the organisation structure for Emthanjeni Municipality	18 137,40	
21/11/2017	D1019329	Dumas Ingenieurswerke	2 736,00	Only one service provider that can perform this engineering work in our place	2 736,00	
21/11/2017	D1019323	Fulcrum Technology	13 708,50	Only service provider provide us with calibratim certificate	13 708,50	
28/11/2017	Cheque no.	Shoprite	5 091,74	Only two service provider that can provide us with quotation when purchasing refreshments		5 091,74
30/11/2017	D1019358	Media 24	21 546,00	Only service provider was used for advertising senior post	21 546,00	
30/11/2017	D1019375	Precision Hydraulics	7 513,74	Dismantling and stripping of Cherry Picker Trucks	7 513,74	
			88 497,46		83 405,72	5 091,74

SCM DEVIATION REGISTER - DECEMBER 2017

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
00/11/2017	Cheque no.68302	Shoprite	5 927,78	Only two service provider that can provide us with quotation when purchasing refreshments		5 927,78
27/11/2017	D1019414	JJE Auto	17 333,27	Only service provider quoted	17 333,27	
01/12/2017	D1019377	De Aar Printers	1 530,79	Only service provider can render that service in this area	1 530,79	
01/12/2017	D1019406	W.H.S.E Consultants	6 589,20	Only service provider that supply this service	6 589,20	
05/12/2017	D1019368	Karoo Butchery	24 920,00	Only service provider is registered on CSD	24 920,00	
04/12/2017	Cheque no.	Angie's Lodge	12 000,00	Only service provider provide us with spaces the other places weere fully booked	12 000,00	
04/12/2017	D1019377	De Aar Bande and Gas	2 760,00	Only service provider gave us quote for frames	2 760,00	
05/12/2017	D1019366	Venotec	16 020,00	Only service provider provide us with quote	16 020,00	
13/12/2017	D1019451	Super Armature Winding	13 489,72	The electrical motor must first be dismantled before they give us a quote	13 489,72	
			100 570,76		94 642,98	5 927,78

SCM DEVIATION REGISTER - JANUARY 2018

SCM DEVIATION REGISTER - JANUARY 2018						
DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
			-		-	-

SCM DEVIATION REGISTER - FEBRUARY 2018

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
17/01/2018	D1019492	Hennies Sentrum	2 999,00	The only service provider that can signage locally	2 999,00	
29/01/2018	D1019490	Spectrum Communication	21 922,20	Only service provider that supply and install the parts for telemetry	21 922,20	
30/01/2018	D1019495	G.E Edwards and Sons	12 632,11	Only service provider can manufacture slabs cover for mainhole (drain)	12 632,11	
31/01/2018	D1019491	Komatsu	20 498,86	Only supplier that can service the vehicle	20 498,86	
01/02/2018	D1019496	Spectrum Communication	21 860,64	Only service provider that manufacture and supply the parts for telemetry	21 860,64	
08/02/2018	D1019494	UBBM General Trading	23 860,56	Only service provider that can perform this highly specialised function	23 860,56	
09/02/2018	D1019466	Autolec	3 319,11	Only service provider that can repair weiring of vehicle	3 319,11	
14/02/2018	D1019484	Jicama167(Pty) Ltd t/a AAS Operations	24 702,11	Only service provider that specilize by supplying chlorine gas	24 702,11	
24/02/2018	D1019485	De Aar Motors	8 972,58	Parts available by agent special equipment will help the belt of engine	8 972,58	
26/02/2018	Req. no. 56632	Super Armature Widing	4 848,12	The vehicle must first be dismantled before they give us a quote	4 848,12	
			145 615,29		145 615,29	-

SCM DEVIATION REGISTER - MARCH 2018

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
20/02/2018	D1019513	Trek in Midas	33 288,05	This vehicle is used for emergency services at electrical department,so the repairs must be done quicker for service delivery	33 288,05	
26/02/2018	D1019535	Super Armature Winding	4 848,12	The vehicle must first be dismantled before they give us a quote	4 848,12	
27/02/2018	D1019549	Heynse General Trading	4 300,00	Three quote was requested,only one supplier was responded		4 300,00
28/02/2018	D1019588	Tri-Lectro	26 473,08	Only service provider perform this highly specialised task in our area (fault findings and cable jointing)	26 473,08	
28/02/2018	D1019587	Tri-Lectro	7 487,98	Only service provider perform this highly specialised task in our area (fault findings and cable jointing)	7 487,98	
05/03/2018	EB069985	MD Maumbi t/a ePest Free Space	20 807,00	Only service provider around our area who can do the service of fumagating the cockroaches and rats around our offices	20 807,00	
13/03/2018	D1019589	Tri-Lectro	44 589,05	Only service provider perform this highly specialised task in our area (Testing of s/s 22kv and analysing)	44 589,05	
14/03/2018	D1019574	Spectrum Communication	22 852,44	Only service provider that manufacture and supply the parts for telemetry	22 852,44	
15/03/2018	D1019573	Super Armature Winding	25 930,19	The electrical motor must first be dismantled before they give us a quote	25 930,19	
16/03/2018	D1019560	Arch Actuarial Consulting	14 375,00	Only one quote was received and service provider did the employee post retirement benefits over the years	14 375,00	
20/03/2018	D1019575	Media 24	17 236,80	Only one quote was received for advertment on national newspaper	17 236,80	
			222 187,71		217 887,71	4 300,00

SCM DEVIATION REGISTER - APRIL 2018

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
28/03/2018	D1019675	Super Armature	11 524,15	The pipe must first be dismantled before they give us a quote	11 524,15	
03/04/2018	D101	Autolec	1 744,20	Only service provider that repair automotive wiring	1 744,20	
06/04/2018	EB070007	Zensa Hotel	8 500,00	Three quotes was received the cheapest quote is not registered on Central Supplier Database		8 500,00
10/04/2018	D1019633	Astron and Alarms	19 047,22	The alarm system was damage due to a burglary incident now the system must be install back	19 047,22	
16/04/2018	D1019690	Spectrum Communication	24 255,80	The supplier has design the system so they are the one's that must fix it	24 255,80	
16/04/2018	D1019662	Trentyer	2 676,11	The only supplier who can fix grader and tractor tyers	2 676,11	
17/04/2018	D1019679	Dumas Ingenieurswerke	1 840,00	Only service provider that can provide us with engineering work	1 840,00	
18/04/2018	D1019691	Dumas Ingenieurswerke	4 025,00	Only service provider that can provide us with engineering work	4 025,00	
25/04/2018	D1019718	Dumas Ingenieurswerke	16 100,00	The only supplier that can fix the fencing of the hall so that the will be no breakings	16 100,00	
			89 712,48		81 212,48	8 500,00

SCM DEVIATION REGISTER - MAY 2018

DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
18/04/2018	D1019703	Mzozu Trading	194 706,50	The bidder that was appointed during this notice couldn't deliver, we requested for three quotes because of emergency of meters		194 706,50
04/05/2018	D1019723	Komatsu	26 809,57	The repair must be done to Komatsu before they dismantle for the parts to be quoted	26 809,57	
14/05/2018	D101	Dumas Ingenieurswerke	2 070,00	Only one service provider that can perform this engineering work in our place	2 070,00	
21/05/2018	D1019769	Autolec	2 100,56	Hydraulic oil of the cherrypicker was leaking we had to use Autolec since its was an emergency	2 100,56	
22/05/2018	D1019770	Super Armature	16 648,51	The electrical motor must first be dismantled before they give us a quote	16 648,51	
22/05/2018	D1019771	Super Armature	20 947,37	The pomp must be dismantle before giving quotation for the parts that must be used	20 947,37	
22/05/2018	D1019768	Tri-Lectro	9 621,82	Only service provider in our area that can do this highly specialised work, joining of MV cables	9 621,82	
29/05/2018	D1019779	Trentyers	3 184,49	The service provider has approved an account for the Municipality	3 184,49	
			276 088,82		81 382,32	194 706,50

SCM DEVIATION REGISTER - JUNE 2018

SCM DEVIATION REGISTER - JUNE 2018						
DATE	CHEQUE / ORDER NO.	SUPPLIER	AMOUNT	REASON FOR DEVIATION	Summary of Quotations	
					One	Two
			-		-	-