

EMTHANJENI MUNICIPALITY



INTERNAL / EXTERNAL ADVERTISEMENT

NOTICE NO: 16/2020

Emthanjeni Municipality, with its Headquarters in De Aar invites suitably qualified candidates to apply for the following vacant post. The Municipality is an equal opportunity, affirmative action employer and subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability.

DIRECTORATE: INFRASTRUCTURE SERVICES

1. MANAGER: ELECTRO TECHNICAL SERVICES

Salary: R 528 622.00 – R 686 173.00 (Task Level 16)

Abovementioned post offers the following benefits:

- 13th Cheque
- Pension fund benefits
- Medical aid fund benefits
- Leave and housing benefits

Key Requirements:

- B.Sc Eng- Electrical or Equivalent (NQF Level 7)
- Completed Minimum Competency Level Training or willingness to complete Minimum Competency Level Training within 18 months
- Code B Driver's license
- At least 5 years postgraduate practical experience in the operation and maintenance of HV and MV Electrical Distribution Equipment
- At least 5 years of senior management experience
- Computer literacy (MS Office applications)

- Good communication, interpersonal, motivational and conflict management skills
- Ability to handle stress and take on site decisions
- Financial management skills
- Intimate knowledge of the Occupational Health and Safety Act
- Must work overtime/attend meetings after normal office hours when required
- Must be registered with the Engineering Council of South Africa as a Professional Engineer or Professional Certificated Engineer.

Duties and Responsibilities:

The incumbent of the post will be responsible to:

- Coordinate activities and procedures associated with direct supervision and monitoring of personnel, services and the status/general condition of the Electrical Services Division
- Responsible for the supervision of machinery in terms of Regulation 2(1) of the General Machinery Regulations of the OHS Act,85/1993
- Analysing activities and information in terms of service delivery and needs of internal customers and inspections in order to identify trends and needs for new services Provide policy and operational direction to the division by interpreting policies, legislation and trends and guiding the division in implementing updated policies and procedures
- Develop divisional strategy and ensure implementation to provide effective service delivery
- Coordinate the development and maintenance of systems, policies, procedures and processes
- Monitoring legal requirements and government reporting regulations applicable to the division and making recommendations to director as to the implementation or amendment of systems, policies, procedures and processes to ensure adherence to safety and other legal requirements
- Plan and manages utilisation of resources
- Handle all administrative services of the division
- Financial control and risk management • Control key activities/programmes associated with electrical projects encompassing installation, commissioning, operation and maintenance of reticulation systems and support structures
- Direct and control the implementation of planned maintenance programs to high; medium and low voltage reticulation systems

Interested persons are requested to forward a letter of application together with a comprehensive CV and certified copies of qualifications to the Municipal Manager, Mr I Visser. Enquiries can be directed to the Director: Infrastructure Services, Mr MJV Owies at 053 632 9100.

Closing date: 17 July 2020 at 12h00

Notice no: 16/2020

**I Visser
Municipal Manager
Emthanjeni Municipality
PO Box 42
De Aar
7000
Tel: 053 632 9100**

- Canvassing for selection will automatically disqualify an applicant.
- If no reply to your application has been received within sixty (60) days of the closing date, you should consider your application as being unsuccessful.
- No late or facsimile applications will be accepted.
- No applications will be considered without certified copies of the original documents of qualifications.
- The Council reserves the right not to appoint.
- Correspondence will be limited to short-listed candidates.

The Municipality reserves the right not to make an appointment.