

EMTHANJENI MUNICIPALITY



SCM NOTICE NO: 11/2015

QUOTATIONS FOR THE TRAINING OF WARD COMMITTEE MEMBERS

Notice is hereby given in terms of Section 111 of the MFMA (No 56 of 2003) and Clause 12(1) of the Municipal Supply Chain Management Policy that Emthanjeni Municipality intends to secure the services of accredited training provider for the training of 70 ward committee members.

1. SPECIFICATIONS

- 1.1 Development of training manuals which must cover the following topics
 - 1.1.1 Roles and responsibilities of ward committees
 - 1.1.2 The role of ward committees on key municipally public participation process
 - 1.1.3 Initiatives of economic activities by communities
 - 1.1.4 Community conflict management
 - 1.1.5 Stakeholders engagement
- 1.2 Actual training of 70 participants

2. SPECIAL CONDITIONS

- 2.1 The Council is not obliged to accept the lowest quotation and reserves the right to accept any quotation or portion thereof.
- 2.2 Quotations must be valid for a period of 90 days after the closing date.
- 2.3 Emthanjeni Municipality's Supply Chain Management Policy will apply.
- 2.4 Must register on the Emthanjeni Municipality Database.
- 2.5 All documentary proof such as original tax clearance certificates etc. must be submitted along with quotation.
- 2.6 Quotation prices **must include VAT.**
- 2.7 Quotations received via email and faxes will be accepted if received before the closing time and date.
- 2.8 Quotations received after the set closing time and date will not be considered.

**Sealed, clearly marked quotations must reach the Municipal Offices, 45 Dr Pixley
Ka Seme Street, De Aar, 7000, not later than 12h00 on Friday, 10 March 2015.**

Further details can be obtained from Mr. T. Msengana at telephone number 053 6329100.

I VISSER

MUNICIPAL MANAGER

PO BOX 42

DE AAR

7000