

MUNISIPALITEIT EMTHANJENI MUNICIPALITY



KENNISGEWING / NOTICE: NO 68/2014

QUOTATIONS ARE HEREBY REQUESTED FOR THE IDENTIFICATION, VERIFICATION, COMPONENTISATION AND VALUATION OF ALL LAND AND BUILDINGS OF THE MUNICIPALITY WITHIN ITS AREA OF JURISDICTION.

Notice is hereby given in terms of Section 111 of the MFMA (No 56 of 2003) and Clause 12(1) of the Municipal Supply Chain Management Policy that Emthanjeni Municipality intends to appoint a service provider to conduct a verification of its infrastructure.

Specifications:

1. LAND AND BUILDINGS

The identification, verification, componentisation and valuation of all Land and Buildings assets of the Municipality within its area of jurisdiction.

- The categorisation / classification of ALL land and buildings must be reviewed.
- Documented proof need to be kept (for audit purposes) of how the verification was conducted and the condition assessments determined.
- It is important that the evidence is of such a nature that it will be sufficient for the auditors to place reliance thereon (for example in-time photographic evidence of all assets verified). For this reason, the use of Mobile Verification Application is highly recommended.

2. VERIFICATION PURPOSES OF LAND AND BUILDINGS

- The following is of importance for **verification purposes of land and buildings, all land and buildings must be physically verified.**
- All “aboveground” assets (100%) need to be physically verified.
- During the verification, the condition assessments of all the “aboveground” assets need to be determined.
- It is further required that all “aboveground” assets are photographed and GIS features need to be created.

The following conditions shall apply:

- The Council is not obliged to accept the lowest or any quotation and reserves the right to accept any quotation or portion thereof.
- Quotations must be valid for a period of 90 days after the closing date.
- Emthanjeni Municipality’s Supply Chain Management Policy will apply.
- Must register on the Emthanjeni Municipality Database.
- All documentary proof such as original tax clearance, BBBEE certificates etc. must be submitted along with the quotation.
- Quotation notice will be evaluated on 80/20 basis.

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- The successful bidder must be ready and available to commence work immediately on appointment.
- The project should be completed by end of July 2014 in order to ensure completion of the Annual Financial Statements

Quotations received after the set closing time and date will not be considered.

Sealed, Faxed or Emailed, Quotations must be clearly marked and must reach the Municipal Offices, 45 Voortrekker Street, De Aar 7000, not later than 12h00 on Friday, 30 May 2014.

Further details can be obtained from Mr. M. Ludwick at telephone **072 206 3356** or **053 632 9100**.

Website can be visited at www.emthanjeni.co.za

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